



House of Representatives

General Assembly

File No. 770

January Session, 2025

Substitute House Bill No. 7139

House of Representatives, April 24, 2025

The Committee on Judiciary reported through REP. STAFSTROM of the 129th Dist., Chairperson of the Committee on the part of the House, that the substitute bill ought to pass.

***AN ACT CONCERNING THE DUTIES OF STATE MARSHALS AND
THE ACTIVITIES UNDERTAKEN BY THE STATE MARSHAL
COMMISSION AND THE STATE MARSHALS ADVISORY BOARD.***

Be it enacted by the Senate and House of Representatives in General Assembly convened:

1 Section 1. Subsection (a) of section 6-30a of the general statutes is
2 repealed and the following is substituted in lieu thereof (*Effective October*
3 *1, 2025*):

4 (a) [On and after December 1, 2000, each] Each state marshal shall
5 carry personal liability insurance for damages caused by reason of such
6 state marshal's tortious acts in not less than the following amounts: (1)
7 For damages caused to any one person or to the property of any one
8 person, [one hundred] two hundred fifty thousand dollars; and (2) for
9 damages caused to more than one person or to the property of more
10 than one person, [three] five hundred thousand dollars. On and after
11 January 1, 2026, such personal liability insurance shall be a policy with
12 a renewal date and a term of coverage commencing on October first of
13 each year and extending through September thirtieth of the following

14 year. For the purpose of this subsection, "tortious act" means negligent
15 acts, errors or omissions for which a state marshal may become legally
16 obligated to any damages for false arrest, erroneous service of civil
17 papers, false imprisonment, malicious prosecution, libel, slander,
18 defamation of character, violation of property rights or assault and
19 battery if committed while making or attempting to make an arrest or
20 against a person under arrest, but does not include any such act unless
21 committed in the performance of the official duties of such state
22 marshal.

23 Sec. 2. Section 6-35 of the general statutes is repealed and the
24 following is substituted in lieu thereof (*Effective October 1, 2025*):

25 A state marshal shall pay, ~~over,~~ to the person authorized to receive
26 ~~[it] such payment,~~ any money collected by such state marshal on behalf
27 of or on account of such person not later than thirty calendar days from
28 the date of collection of the money. ~~[or upon the collection of one~~
29 ~~thousand dollars or more on behalf of or on account of such person,~~
30 ~~whichever first occurs, except that the state]~~ Notwithstanding the
31 provisions of this section, when any money collected by a state marshal
32 on behalf of a person authorized to receive the payment is in the form
33 of a personal check, the state marshal shall expeditiously deposit such
34 check into the marshal's noninterest-bearing trustee account and
35 payment to the person authorized to receive such check shall be not later
36 than forty-five days after the date on which the personal check was
37 collected. In addition, a state marshal and such person may agree to a
38 different time ~~[for paying over]~~ frame for the payment of such money
39 from the time frames prescribed in this section. A state marshal who
40 fails to comply with the requirements of this section or any such
41 agreement, as applicable, shall be liable to such person for the payment
42 of interest on the money at the rate of five per cent per month from the
43 date on which such state marshal received the money.

44 Sec. 3. Section 6-38 of the general statutes is repealed and the
45 following is substituted in lieu thereof (*Effective October 1, 2025*):

46 The number of state marshals to be appointed for Hartford County

47 shall not exceed [seventy-two] sixty-two; for New Haven County, [sixty-
48 two] fifty-five; for New London County, [thirty-eight] twenty; for
49 Fairfield County, fifty-five; for Windham County, [eighteen] seven; for
50 Litchfield County, [thirty] thirteen; for Middlesex County, [twenty-one]
51 thirteen; for Tolland County, [twenty-two] ten.

52 Sec. 4. Subsection (a) of section 6-38a of the general statutes is
53 repealed and the following is substituted in lieu thereof (*Effective October*
54 *1, 2025*):

55 (a) For the purposes of the general statutes, "state marshal" means a
56 qualified deputy sheriff incumbent on June 30, 2000, under section 6-38,
57 as amended by this act, or appointed pursuant to section 6-38b, as
58 amended by this act, who [shall have] has authority and whose duty is
59 to provide legal execution and service of process in the counties in this
60 state pursuant to section 6-38, as amended by this act, as an
61 [independent contractor] appointed official who is exclusively
62 compensated on a fee for service basis, which is determined, subject to
63 any minimum rate promulgated by the state, by agreement with an
64 attorney, court or public agency requiring execution or service of
65 process.

66 Sec. 5. Section 6-38b of the general statutes is repealed and the
67 following is substituted in lieu thereof (*Effective October 1, 2025*):

68 (a) There is established a State Marshal Commission which shall
69 consist of eight members appointed as follows: (1) The Chief Justice
70 shall appoint one member who shall be a judge of the Superior Court;
71 (2) the speaker of the House of Representatives, the president pro
72 tempore of the Senate, the majority and minority leaders of the House
73 of Representatives and the majority and minority leaders of the Senate
74 shall each appoint one member; and (3) the Governor shall appoint one
75 member who shall serve as chairperson. Of the seven members
76 appointed pursuant to subdivisions (2) and (3) of this subsection, no
77 more than four of such members may be members of any state bar. No
78 member of the commission shall be a state marshal, except that two state
79 marshals appointed by the State Marshals Advisory Board in

80 accordance with section 6-38c, as amended by this act, shall serve as ex-
81 officio, nonvoting members of the commission.

82 (b) The chairperson shall serve for a three-year term and all
83 appointments of members to replace those whose terms expire shall be
84 for terms of three years.

85 (c) If any vacancy occurs on the commission, the appointing authority
86 having the power to make the initial appointment under the provisions
87 of this section shall appoint a person for the unexpired term in
88 accordance with the provisions of this section.

89 (d) Members shall serve without compensation but shall be
90 reimbursed for actual expenses incurred while engaged in the duties of
91 the commission.

92 (e) The commission, in consultation with the State Marshals Advisory
93 Board, shall (1) adopt regulations in accordance with the provisions of
94 chapter 54 to establish professional standards, including training
95 requirements, [and] residency requirements, minimum fees for
96 execution and service of process, and for state marshals over the age of
97 seventy-two, fitness for duty and annual certification requirements, and
98 (2) implement policies and procedures to increase state marshal
99 participation in the serving of capias mittimus orders. Such policies and
100 procedures may require that at all times a certain minimum percentage
101 of the overall number of state marshals be actively engaged in the
102 service of capias mittimus orders. The costs of any fitness for duty
103 certification adopted by the commission pursuant to this section shall
104 be at the expense of the state marshal.

105 (f) The commission shall be responsible for the equitable assignment
106 of service of restraining orders to the state marshals in each county and
107 ensure that such restraining orders are served expeditiously. Failure of
108 any state marshal to accept for service any restraining order assigned by
109 the commission or to serve such restraining order expeditiously without
110 good cause shall be sufficient for the convening of a hearing for removal
111 under subsection (i) of this section.

112 (g) Any vacancy in the position of state marshal in any county as
113 provided in section 6-38, as amended by this act, shall be filled by the
114 commission with an applicant (1) who shall be an elector in the county
115 where such vacancy occurs, and (2) whose permanent place of abode,
116 domicile and residence is in the county where such vacancy occurs. Any
117 applicant for such vacancy shall be subject to the application,
118 examination, bonding and investigation requirements of the
119 commission.

120 (h) Except as provided in section 6-38f, no person may be a state
121 marshal and a state employee at the same time. This subsection does not
122 apply to any person who was both a state employee and a deputy sheriff
123 or special deputy sheriff on April 27, 2000.

124 (i) No state marshal may be removed except by order of the
125 commission for cause after due notice and hearing.

126 (j) The commission, in consultation with the Judicial Department,
127 shall adopt rules as it deems necessary for conduct of its internal affairs,
128 including, but not limited to, rules that provide for: (1) The provision of
129 timely, consistent and reliable access to a state marshal for persons
130 applying for a restraining order or civil protection order under [section
131 46b-15] chapter 815a; (2) the provision of services to persons with
132 limited English proficiency; (3) the provision of services to persons who
133 are deaf or hard of hearing; [and] (4) service of process that is a
134 photographic copy, micrographic copy or other electronic image of an
135 original document that clearly and accurately copies such original
136 document; and (5) timely payment, as described in section 4a-71, from
137 the Judicial Department to state marshals.

138 (k) The commission shall adopt regulations, in accordance with the
139 provisions of chapter 54, for the application, examination, bonding and
140 investigation requirements for filling vacancies in the position of state
141 marshal.

142 (l) The commission shall issue not less than quarterly administrative
143 bulletins to state marshals relating to topics concerning service of

144 process and legal execution. The subject matter of topics contained in
145 such bulletins shall include, but not be limited to: (1) Changes to state
146 law affecting the duties of state marshals; (2) topics that refresh state
147 marshals' knowledge in subject matter areas affecting their duties; (3)
148 topics concerning the safety of state marshals; (4) topics concerning the
149 professionalism of state marshals when interacting with the public; and
150 (5) topics relating to the nature of complaints filed against state marshals
151 with the State Marshal Commission.

152 [(k)] (m) The commission shall be within the Department of
153 Administrative Services, provided the commission shall have
154 independent decision-making authority.

155 Sec. 6. Section 6-38c of the general statutes is repealed and the
156 following is substituted in lieu thereof (*Effective October 1, 2025*):

157 (a) There is established a State Marshals Advisory Board which shall
158 consist of twenty-four state marshals [. Between November 9, 2000, and
159 November 14, 2000, and annually thereafter] to advise and make
160 recommendations to the State Marshal Commission and to consider
161 matters referred to it from the commission. Annually, between
162 November first and November twentieth of each year, the state
163 marshals in each county shall elect from among the state marshals in
164 their county the following number of state marshals to serve on the
165 board: Hartford, New Haven and Fairfield counties, four state marshals;
166 New London and Litchfield counties, three state marshals; and Tolland,
167 Middlesex and Windham counties, two state marshals. State marshals
168 elected to serve on the board shall serve for a term of one year and may
169 be reelected.

170 [(b) On or after April 27, 2000, the Chief Court Administrator shall
171 designate a date and time for the state marshals in each county to come
172 together for the purpose of electing state marshals from each county to
173 serve on the State Marshals Advisory Board pursuant to subsection (a)
174 of this section. A majority of the filled state marshal positions in each
175 county shall constitute a quorum for that county. The election of state
176 marshals to serve on the board shall be by majority vote. The names of

177 the state marshals elected in each county shall be forwarded to the Chief
178 Court Administrator. The Chief Court Administrator, upon receipt of
179 the election results from all counties, shall designate a date and time for
180 the first meeting of the board to take place as soon as practicable after
181 November 14, 2000.]

182 (b) The State Marshals Advisory Board shall adopt rules as the board
183 deems necessary for the conduct of its elections and internal affairs,
184 which rules shall continue in effect from year to year, as amended from
185 time to time. Such rules shall include procedures for selection of a
186 chairperson and other officers, as may be necessary, from the members
187 of the board elected pursuant to subsection (a) of this section.

188 (c) Annually, in the month of December, the State Marshals Advisory
189 Board shall hold a meeting and select two state marshals to be appointed
190 as ex-officio members of the State Marshal Commission, in accordance
191 with the provisions of section 6-38b, as amended by this act, for a term
192 of one year. If any vacancy occurs in such appointments, the State
193 Marshals Advisory Board shall appoint a state marshal to fill the
194 remainder of the unexpired term.

195 Sec. 7. Section 6-38d of the general statutes is repealed and the
196 following is substituted in lieu thereof (*Effective October 1, 2025*):

197 No state marshal shall (1) knowingly bill for, or receive fees for, work
198 that such state marshal did not actually perform, (2) allow another
199 person to serve process in the place of such state marshal, or (3)
200 knowingly make a false or illegal return of process. Any violation of this
201 section without good cause shall be sufficient for the convening of a
202 commission hearing concerning removal of the state marshal under
203 subsection (i) of section 6-38b, as amended by this act.

204 Sec. 8. Section 6-38e of the general statutes is repealed and the
205 following is substituted in lieu thereof (*Effective October 1, 2025*):

206 (a) The State Marshal Commission shall periodically review and
207 audit the records and accounts of the state marshals. [Upon]

208 **(b)** The commission shall prioritize an audit when the commission
209 finds there is probable cause relating to a written complaint against a
210 state marshal concerning the collection of money under an execution or
211 warrant.

212 **(c)** Not later than thirty days after the date of the death or disability
213 of a state marshal, the commission shall appoint a qualified individual
214 to oversee and audit the records and accounts of such state marshal and
215 render an accounting to the commission.

216 **(d)** Upon the death or disability of a state marshal, the commission
217 may direct any financial institution, as defined in section 52-367a, with
218 access to, or custody of, financial accounts of a state marshal utilized for
219 the collection of moneys under chapters 204 and 906, to turn over such
220 financial accounts to a successor state marshal appointed by the
221 commission. A letter signed by the commission chairperson or designee
222 shall constitute an order of the commission pursuant to this subsection.
223 If any person or financial institution refuses to comply with such order,
224 the commission shall certify the facts relating to the noncompliance to
225 the office of the Attorney General, who shall apply to the Superior Court
226 for an order compelling compliance.

227 **(e)** All information obtained by the commission from any audit
228 conducted pursuant to this section shall be confidential and shall not be
229 subject to disclosure under the Freedom of Information Act, as defined
230 in section 1-200.

231 Sec. 9. Section 6-39 of the general statutes is repealed and the
232 following is substituted in lieu thereof (*Effective October 1, 2025*):

233 Each state marshal, before entering upon the duties of a state marshal,
234 shall give to the State Marshal Commission a bond in the sum of [ten]
235 one hundred thousand dollars conditioned that such state marshal will
236 faithfully discharge the duties of state marshal and answer all damages
237 which any person sustains by reason of such state marshal's
238 unfaithfulness or neglect. The premium for said bonds shall be paid by
239 the state. No state marshal shall collect tax warrants for the state or any

240 municipality until such state marshal executes a bond in the sum of one
241 hundred thousand dollars.

242 Sec. 10. Subsection (f) of section 14-10 of the general statutes is
243 repealed and the following is substituted in lieu thereof (*Effective October*
244 *1, 2025*):

245 (f) The commissioner may disclose personal information from a
246 motor vehicle record to:

247 (1) Any federal, state or local government agency in carrying out its
248 functions or to any individual or entity acting on behalf of any such
249 agency, or

250 (2) Any individual, organization or entity that signs and files with the
251 commissioner, under penalty of false statement as provided in section
252 53a-157b, a statement on a form approved by the commissioner,
253 together with such supporting documentation or information as the
254 commissioner may require, that such information will be used for any
255 of the following purposes:

256 (A) In connection with matters of motor vehicle or driver safety and
257 theft, motor vehicle emissions, motor vehicle product alterations, recalls
258 or advisories, performance monitoring of motor vehicles and dealers by
259 motor vehicle manufacturers, motor vehicle market research activities
260 including survey research, motor vehicle product and service
261 communications and removal of nonowner records from the original
262 owner records of motor vehicle manufacturers to implement the
263 provisions of the federal Automobile Information Disclosure Act, 15
264 USC 1231 et seq., the Clean Air Act, 42 USC 7401 et seq., and 49 USC
265 Chapters 301, 305 and 321 to 331, inclusive, as amended from time to
266 time, and any provision of the general statutes enacted to attain
267 compliance with said federal provisions;

268 (B) In the normal course of business by the requesting party, but only
269 to confirm the accuracy of personal information submitted by the
270 individual to the requesting party;

271 (C) In connection with any civil, criminal, administrative or arbitral
272 proceeding in any court or government agency or before any self-
273 regulatory body, including the service of process, an investigation in
274 anticipation of litigation by an attorney-at-law or any individual acting
275 on behalf of an attorney-at-law and the execution or enforcement of
276 judgments and orders, or pursuant to an order of any court provided
277 the requesting party is a party in interest to such proceeding;

278 (D) In connection with matters of motor vehicle or driver safety and
279 theft, motor vehicle emissions, motor vehicle product alterations, recalls
280 or advisories, performance monitoring of motor vehicles and motor
281 vehicle parts and dealers, producing statistical reports and removal of
282 nonowner records from the original owner records of motor vehicle
283 manufacturers, provided the personal information is not published,
284 disclosed or used to contact individuals except as permitted under
285 subparagraph (A) of this subdivision;

286 (E) By any insurer or insurance support organization or by a self-
287 insured entity or its agents, employees or contractors, in connection
288 with the investigation of claims arising under insurance policies,
289 antifraud activities, rating or underwriting;

290 (F) In providing any notice required by law to owners or lienholders
291 named in the certificate of title of towed, abandoned or impounded
292 motor vehicles;

293 (G) By an employer or its agent or insurer to obtain or verify
294 information relating to a holder of a passenger endorsement or
295 commercial driver's license required under 49 USC Chapter 313, and
296 sections 14-44 to 14-44m, inclusive;

297 (H) In connection with any lawful purpose of a labor organization, as
298 defined in section 31-77, provided (i) such organization has entered into
299 a contract with the commissioner, on such terms and conditions as the
300 commissioner may require, and (ii) the information will be used only for
301 the purposes specified in the contract other than campaign or political
302 purposes;

303 (I) For bulk distribution for surveys, marketing or solicitations
304 provided the commissioner has obtained the express consent of the
305 individual to whom such personal information pertains;

306 (J) For the purpose of preventing fraud by verifying the accuracy of
307 personal information contained in a motor vehicle record, including an
308 individual's photograph or computerized image, as submitted by an
309 individual to a legitimate business or an agent, employee or contractor
310 of a legitimate business, provided the individual has provided express
311 consent in accordance with subdivision (5) of subsection (a) of this
312 section;

313 (K) Inclusion of personal information about persons who have
314 indicated consent to become organ and tissue donors in a donor registry
315 established by a procurement organization, as defined in section 19a-
316 289a;

317 (L) By any private detective or private detective licensed in
318 accordance with the provisions of chapter 534, in connection with an
319 investigation involving matters concerning motor vehicles;

320 (M) By a state marshal, for use in the performance of duties under the
321 provisions of section 6-38a, as amended by this act. Such information
322 including, but not limited to, (i) operator photos, and (ii) records
323 produced by providing an operator's license number, number plate or
324 vehicle identification number, may be requested [by facsimile
325 transmission, or by such other means as the commissioner may require,
326 and shall be provided by facsimile transmission] and provided to a state
327 marshal electronically, or by such other means, within a reasonable
328 time. Such records may be transmitted to a state marshal by means of
329 an existing electronic system used by the Department of Motor Vehicles
330 for the transmission of records. The Commissioner of Motor Vehicles
331 may charge a state marshal a reasonable annual fee for access to such
332 records and the use of such electronic system.

333 Sec. 11. Section 34-243r of the general statutes is repealed and the
334 following is substituted in lieu thereof (*Effective October 1, 2025*):

335 (a) A limited liability company or registered foreign limited liability
336 company may be served with any process, notice or demand required
337 or permitted by law by any proper officer or other person lawfully
338 empowered to make service leaving a true and attested copy with (1)
339 such company's registered agent, or in the case of an agent who is a
340 natural person, at his or her usual place of abode in this state, or (2) a
341 manager or member of such company, or at his or her usual place of
342 abode in this state.

343 (b) When the Secretary of the State and the Secretary of the State's
344 successors in office have been appointed a foreign limited liability
345 company's agent for service of process, the foreign limited liability
346 company may be served by any proper officer or other person lawfully
347 empowered to make service leaving two true and attested copies of such
348 process together with the required fee at the office of the Secretary of the
349 State or depositing the same in the United States mail, by registered or
350 certified mail, postage prepaid, addressed to said office. The Secretary
351 of the State shall file one copy of such process and keep a record of the
352 date and hour of such receipt, and, within two business days after such
353 service, forward by registered or certified mail the other copy of such
354 process to the foreign limited liability company at the address of the
355 office designated in the application for registration filed pursuant to
356 subdivision (4) of section 34-275b. Service so made shall be effective as
357 of the date and hour received by the Secretary of the State as shown on
358 the Secretary of the State's records.

359 (c) If a limited liability company or registered foreign limited liability
360 company ceases to have a registered agent, or if its registered agent
361 cannot with reasonable diligence be served by any proper officer or
362 other person lawfully empowered to make service, the company or
363 foreign company may be served by registered or certified mail, return
364 receipt requested, or by similar commercial delivery service, addressed
365 to the company or foreign company at its principal office or its mailing
366 address. The address of the principal office or its mailing address shall
367 be as shown on the company's or foreign company's most recent annual
368 report filed by the Secretary of the State. Service is effected under this

369 subsection on the earliest of: (1) The date the company or foreign
370 company receives the mail or delivery by the commercial delivery
371 service; (2) the date shown on the return receipt, if signed by the
372 company or foreign company; or (3) five days after its deposit with the
373 United States Postal Service, or with the commercial delivery service, if
374 correctly addressed and with sufficient postage or payment.

375 (d) If process, notice or demand cannot be served on a limited liability
376 company or registered foreign limited liability company pursuant to
377 subsection (a) or (b) of this section, service may be made by any proper
378 officer or other person lawfully empowered to make service handing a
379 copy to (1) the manager of such company, or (2) the individual in charge
380 of any regular place of business or activity of the company or foreign
381 company if the individual served is not a plaintiff in the action.

382 (e) Service of process, notice or demand on a registered agent shall be
383 in a written record.

384 (f) Service of process, notice or demand may be made by other means
385 under law other than the provisions of sections 34-243 to 34-283d,
386 inclusive.

387 Sec. 12. (NEW) (*Effective October 1, 2025*) A writ of summons in a civil
388 action naming a correctional officer or an employee of the Department
389 of Correction, except where it may be served under the provisions of
390 section 52-64 of the general statutes, may be served upon a person
391 designated by the Commissioner of Correction at the correctional
392 facility where the correctional officer or employee is assigned who shall
393 act as the agent of the correctional officer or employee named in the writ.
394 Service upon such agent shall be deemed to be service upon the
395 correctional officer or employee. The provisions of this section shall not
396 be construed as the exclusive or required means of serving a correctional
397 officer or employee of the Department of Correction when service
398 cannot be made under section 52-64 of the general statutes.

399 Sec. 13. (NEW) (*Effective October 1, 2025*) (a) As used in this section:

400 (1) "Amended process" means, at the direction of the issuing
401 authority, changes made by a state marshal to a process to modify,
402 adjust or correct minor, technical, clerical, typographical or scrivener's
403 errors or conforming changes made during service of process, including
404 adjustments made to the name, alias, agent or addresses of the parties,
405 the court or the return date of the process.

406 (2) "Attorney-at-law" means an attorney admitted to practice law in
407 this state, another state, district, territory or insular possession of the
408 United States, foreign country or admitted to practice law in a United
409 States federal or tribal court. "Attorney-at-law" includes an individual
410 duly authorized by the attorney-at-law to transmit documents to a state
411 marshal in accordance with the provisions of this section.

412 (3) "Business day" has the same meaning as provided in section 36a-
413 330 of the general statutes.

414 (4) "Portable document format" means an electronic file format that
415 facilitates document exchange, is designed to be independent of the
416 software, hardware and operating systems used to create the document,
417 and that preserves the fonts, formatting, pagination and graphics of the
418 source document, allowing the document to be viewed as it was
419 intended to appear, regardless of the device or platform.

420 (5) "Public agency" includes (A) a public agency as defined in section
421 1-200 of the general statutes, (B) a quasi-public agency as defined in
422 section 1-120 of the general statutes, and (C) an executive, legislative or
423 judicial agency, department, board, commission, authority, institution
424 or instrumentality of another state or of a county, municipality or other
425 political subdivision of another state.

426 (6) "Special occasion" means a time when a party authorized to
427 electronically transmit process to a state marshal determines it to be
428 necessary, convenient or desirable to utilize the provisions of this
429 section, subject where applicable to a fee as prescribed by this section,
430 instead of tendering a state marshal an original process printed on
431 paper, along with sufficient copies for service of process.

432 (b) On any special occasion, an attorney-at-law or public agency may
433 direct process, including, but not limited to, any writ, summons,
434 complaint, subpoena, attachment, execution, application, order, notice,
435 motion or petition, to a state marshal in an electronic format, which
436 clearly and accurately provides an image of the original process,
437 including the signature of the authority issuing such process, provided:

438 (1) Such attorney-at-law or public agency obtains the permission of
439 the state marshal prior to the electronic transmission of such process for
440 service.

441 (2) The attorney-at-law or public agency transmits each process to the
442 state marshal in one electronic file per process, in a letter-sized
443 document, in a portable document format, that contains all pages of the
444 document to be served, collated in the proper order for which the
445 attorney-at-law or public agency is directing the state marshal to serve,
446 so that the state marshal may print one electronic file per process,
447 without the need to collate, assemble or print multiple electronic
448 documents in a particular matter before making service.

449 (3) The attorney-at-law or public agency additionally electronically
450 transmits to the state marshal, a letter, electronic mail or written
451 instruction for service for each process to be served that succinctly
452 provides the necessary information required for the state marshal to
453 make legal service. In matters involving service under chapter 815a of
454 the general statutes, or any other process where personal service is
455 requested, information concerning the profile of the person to be served,
456 when known and available, shall be electronically transmitted to the
457 state marshal. Information electronically transmitted to the state
458 marshal shall include, but is not limited to: (A) Any location where the
459 person is known to spend time, (B) the telephone numbers of the person,
460 (C) the employer, work location and working hours of the person, (D) a
461 photo or physical description of the person, (E) the age or date of birth
462 of the person, (F) the vehicles of the person, including make, model and
463 plate numbers, and (G) safety concerns to be aware of when making
464 service on the person. Such information may be provided by utilizing

465 the respondent profile form accessible electronically on the Internet web
466 site of the Judicial Branch.

467 (4) The attorney-at-law or public agency does not electronically
468 transmit the same process to more than one state marshal for service.

469 (5) The attorney-at-law or public agency retains the original process
470 which has been electronically transmitted to the state marshal, and
471 when filed with the court, agency, board or tribunal, as the case may be,
472 where the process is to be returned, the attorney-at-law or public agency
473 causes the same document that was electronically transmitted to the
474 state marshal for service, to be filed, without any alteration or
475 amendment, except that in matters where amendments are made to the
476 process by a state marshal at the time of service, the attorney-at-law or
477 public agency shall file the amended process.

478 (c) For purposes of a state marshal serving a true and attested copy
479 of any process under any provision of the general statutes, process that
480 is electronically transmitted to a state marshal for service by an attorney-
481 at-law or public agency under the provisions of this section shall be
482 deemed to be an original document in the hands of a state marshal for
483 service.

484 (d) Except as otherwise provided by law, no state marshal shall be
485 required to accept process in an electronic format. A state marshal may
486 voluntarily elect to receive the electronic transmission of process under
487 the provisions of this section at the request of an attorney-at-law or
488 public agency, subject to the provisions and fees prescribed in this
489 section.

490 (e) If a state marshal elects to receive the electronic transmission of
491 process, the state marshal shall maintain and monitor an electronic mail
492 address used for the purposes of this section.

493 (f) An attorney-at-law or public agency shall not transmit process to
494 a state marshal in an electronic format, where the number of pages to be
495 printed in any one matter for all parties to be served exceeds fifty pages

496 in total, or the number of processes for separate matters to be
497 transmitted, within a time period of one week, exceeds five processes,
498 except that a state marshal and an attorney-at-law or public agency may
499 agree to a different number of processes or pages to be accepted by
500 electronic transmission.

501 (g) (1) The provisions of this section shall not apply for the purposes
502 of personal delivery to a state marshal, pursuant to section 52-593a of
503 the general statutes, as amended by this act, before the passage of the
504 time limited by law within which an action may be brought. (2) No
505 process relating to a matter in which a statute of limitations is tolling
506 within sixty days shall be electronically transmitted to a state marshal;
507 such process shall only be delivered to a state marshal for service as
508 original process, printed on paper and personally signed in ink by the
509 issuing authority, along with sufficient copies for the state marshal to
510 effectuate service.

511 (h) Receipt of electronic process under this section shall occur by
512 reply of the state marshal to the attorney-at-law or public agency
513 transmitting such process. A state marshal electing to receive process in
514 an electronic format from an attorney-at-law or public agency under the
515 provisions of this section may, within two business days after receiving
516 such process, reject any such process for service, if (1) the requirements
517 of subdivision (2) or (3) of subsection (b) of this section have not been
518 met, (2) the process is not signed, or is out of order, (3) the process is not
519 received in a clear and legible format, or cannot be accessed
520 electronically, (4) the lawful deadline for service of the process cannot
521 reasonably be met, or (5) the number of pages or processes to be printed
522 exceeds the limitations prescribed in subsection (f) of this section. A
523 state marshal shall provide notification of the rejection of electronic
524 process for service to the attorney-at-law or public agency by electronic
525 mail.

526 (i) (1) A state marshal shall receive for each process, in any one matter
527 that is electronically transmitted for service under this section, a fee of
528 fifty dollars, irrespective of the number of persons to be served, as a fee

529 for the receiving and handling electronic process for service. A state
530 marshal shall also receive a fee of one dollar for each page printed under
531 the provisions of this section. Fees assessed pursuant to this section shall
532 not be a taxable cost of the action. Such fees for electronic receipt and
533 handling and printing of process shall be listed on the state marshal's
534 return of service under a separate total segregated from other fees.

535 (2) A state marshal receiving and printing an electronic process shall
536 charge the fees prescribed by this section and shall not adjust or waive
537 such fees, nor shall such fees be subject to a minimum rate promulgated
538 by the state pursuant to section 6-38a of the general statutes, as amended
539 by this act. Fees under this section shall not apply or be charged in the
540 case of the transmittal and printing of executions issued under chapter
541 832 or 906 of the general statutes, warrants issued under chapter 204 of
542 the general statutes, ejectments under section 49-22 of the general
543 statutes, as amended by this act, service of process under a waiver of
544 fees issued pursuant to section 52-259b of the general statutes, capias
545 mittimus orders issued under any provisions of the general statutes or
546 orders of protection and relief under chapter 815a of the general statutes.
547 Fees under this section shall not be considered a fee for copies of writs
548 and complaints pursuant to chapter 901 of the general statutes and shall
549 be in addition to any fee under said chapter payable to the officer
550 serving process.

551 (j) A state marshal when printing documents for service, as provided
552 by this section, shall print such documents on letter-sized paper. When
553 making service of electronically transmitted documents printed for
554 service under this section, the state marshal shall not be required to send
555 printed documents or a printed return of service back to the attorney-
556 at-law or public agency which electronically transmitted such process,
557 but the state marshal shall electronically transmit the marshal's return
558 of service to such attorney-at-law or public agency. In the event that the
559 process was amended by a state marshal at the time of service, such
560 amended process shall also be returned.

561 (k) No state marshal shall, in the performance of receiving

562 electronically transmitted process, be liable for damage, errors or
563 omissions related to the electronic transmission, receipt, printing or
564 filing of electronically transmitted process, including, but not limited to:
565 (1) Missing pages in the transmission, (2) the failure to receive the
566 electronic transmission due to electronic or technical malfunctions, or
567 such other similar errors, or (3) erroneous service of process on account
568 of the failure of an attorney-at-law or public agency to comply with the
569 provisions of this section in the transmission and filing of such process.

570 Sec. 14. Subdivision (1) of subsection (h) of section 46b-15 of the
571 general statutes is repealed and the following is substituted in lieu
572 thereof (*Effective October 1, 2025*):

573 (h) (1) The applicant shall cause notice of the hearing pursuant to
574 subsection (b) of this section and a copy of the application and the
575 applicant's affidavit and of any ex parte order issued pursuant to
576 subsection (b) of this section to be served on the respondent not less than
577 three days before the hearing. A proper officer responsible for executing
578 such service shall accept all documents in an electronic format, if
579 presented to such officer in such format. The applicant may transmit
580 such documents in an electronic format and the applicant and
581 documents shall be subject to the same provisions that are applicable to
582 an attorney-at-law or public agency document transmission process as
583 prescribed in subdivisions (2), (3) and (4) of subsection (b), and
584 subsections (c), (h) and (k) of section 13 of this act. The applicant shall
585 also include the respondent profile form accessible electronically on the
586 Internet web site of the Judicial Branch. The cost of such service,
587 including mileage pursuant to section 52-261, as amended by this act,
588 shall be paid for by the Judicial Branch. No fee of any kind may be
589 charged directly to an applicant by an officer serving process. No officer
590 or person shall be entitled to a fee for service pursuant to this section if
591 timely return of service is not received by the court, absent a court order
592 authorizing such fee. For the purposes of this subsection, timely return
593 includes, but is not limited to, transmitting by facsimile or other means,
594 a copy of the return of service to the court prior to the hearing followed
595 by the delivery of the original return to the court within a reasonable

596 time after the hearing.

597 Sec. 15. Section 52-593a of the general statutes is repealed and the
598 following is substituted in lieu thereof (*Effective October 1, 2025*):

599 (a) Except in the case of an appeal from an administrative agency
600 governed by section 4-183, as amended by this act, a cause or right of
601 action shall not be lost because of the passage of the time limited by law
602 within which the action may be brought, if the process to be served is
603 personally delivered to a state marshal, constable or other proper officer
604 within such time and the process is served, as provided by law, within
605 thirty days of the delivery. As used in this subsection, "process to be
606 served" means the original process printed on paper and personally
607 signed in ink by the issuing authority, along with sufficient copies for
608 service.

609 (b) In any such case, the officer making service shall endorse under
610 oath on such officer's return the date of delivery of the process to such
611 officer for service in accordance with this section.

612 Sec. 16. Subsection (c) of section 4-183 of the general statutes is
613 repealed and the following is substituted in lieu thereof (*Effective October*
614 *1, 2025*):

615 (c) (1) Within forty-five days after mailing of the final decision under
616 section 4-180 or, if there is no mailing, within forty-five days after
617 personal delivery of the final decision under said section, or (2) within
618 forty-five days after the agency denies a petition for reconsideration of
619 the final decision pursuant to subdivision (1) of subsection (a) of section
620 4-181a, or (3) within forty-five days after mailing of the final decision
621 made after reconsideration pursuant to subdivisions (3) and (4) of
622 subsection (a) of section 4-181a or, if there is no mailing, within forty-
623 five days after personal delivery of the final decision made after
624 reconsideration pursuant to said subdivisions, or (4) within forty-five
625 days after the expiration of the ninety-day period required under
626 subdivision (3) of subsection (a) of section 4-181a if the agency decides
627 to reconsider the final decision and fails to render a decision made after

628 reconsideration within such period, whichever is applicable and is later,
629 a person appealing as provided in this section shall serve a copy of the
630 appeal on the agency that rendered the final decision at its office or at
631 the office of the Attorney General in Hartford and file the appeal with
632 the clerk of the superior court for the judicial district of New Britain or
633 for the judicial district wherein the person appealing resides or, if that
634 person is not a resident of this state, with the clerk of the court for the
635 judicial district of New Britain. Within that time, the person appealing
636 shall also serve a copy of the appeal on each party listed in the final
637 decision at the address shown in the decision, provided failure to make
638 such service within forty-five days on parties other than the agency that
639 rendered the final decision shall not deprive the court of jurisdiction
640 over the appeal. Service of the appeal shall be made by [United States
641 mail, certified or registered, postage prepaid, return receipt requested,
642 without the use of] a state marshal [or other officer, or by personal
643 service by a proper officer or indifferent person] making service in the
644 same manner as complaints are served in ordinary civil actions. [If
645 service of the appeal is made by mail, service shall be effective upon
646 deposit of the appeal in the mail.]

647 Sec. 17. Subsection (b) of section 52-57 of the general statutes is
648 repealed and the following is substituted in lieu thereof (*Effective October*
649 *1, 2025*):

650 (b) Process in civil actions against the following-described classes of
651 defendants shall be served as follows: (1) Against a town, upon its clerk,
652 assistant clerk, deputy clerk, manager or one of its selectmen; (2) against
653 a city, upon its clerk, [or] assistant clerk or deputy clerk or upon its
654 mayor or manager; (3) against a borough, upon its manager, clerk, [or]
655 assistant clerk or deputy clerk or upon the warden or one of its
656 burgesses; (4) against a school district, upon its clerk, assistant clerk,
657 deputy clerk, superintendent, assistant superintendent or deputy
658 superintendent or one of its committee; (5) against a board, commission,
659 department or agency of a town, city or borough, notwithstanding any
660 provision of law, upon the clerk, assistant clerk, deputy clerk of the
661 town, city or borough, provided two copies of such process shall be

662 served upon the clerk and the clerk shall retain one copy and forward
663 the second copy to the board, commission, department or agency; (6)
664 against any other municipal or quasi-municipal corporation, upon its
665 clerk, assistant clerk, deputy clerk or upon its chief presiding officer or
666 managing agent; and (7) against an employee of a town, city or borough
667 in a cause of action arising from the employee's duties or employment,
668 upon the clerk, assistant clerk, deputy clerk of the town, city or borough,
669 provided two copies of such process shall be served upon the clerk and
670 the clerk shall retain one copy and forward the second copy to the
671 employee.

672 Sec. 18. Subsection (c) of section 47a-23 of the general statutes is
673 repealed and the following is substituted in lieu thereof (*Effective October*
674 *1, 2025*):

675 (c) [A] (1) An attested copy of such notice shall be [delivered] served
676 by a proper officer to each lessee or occupant or left at such lessee's or
677 occupant's place of residence or, (2) if the rental agreement or lease
678 concerns commercial property, (A) left for each lessee or occupant at the
679 place of the commercial establishment, [by a proper officer or indifferent
680 person] or (B) by making service on the parties in the same manner as
681 complaints are served in ordinary civil actions using the rules of civil
682 process under any provision of the general statutes. Delivery of such
683 notice may be made on any day of the week.

684 Sec. 19. Subsection (b) of section 47a-42 of the general statutes is
685 repealed and the following is substituted in lieu thereof (*Effective October*
686 *1, 2025*):

687 (b) Before any such removal, the state marshal charged with
688 executing upon any such judgment of eviction shall give the chief
689 executive officer of the town [twenty-four hours] notice of the eviction,
690 stating the date, time and location of such eviction as well as a general
691 description, if known, of the types and amount of property to be
692 removed from the premises and delivered to the designated place of
693 storage. [Before] After giving such notice to the chief executive officer of
694 the town, the state marshal shall use reasonable efforts to locate and

695 notify the defendant [of] not less than twenty-four hours before the date
696 and time such eviction is to take place and of the possibility of a sale
697 pursuant to subsection (c) of this section. Such notice shall include
698 service upon each defendant and upon any other person in occupancy,
699 either personally or at the premises, of a true copy of the summary
700 process execution. Such execution shall be on a form prescribed by the
701 Judicial Department, shall be in clear and simple language and in
702 readable format, and shall contain, in addition to other notices given to
703 the defendant in the execution, a conspicuous notice, in large boldface
704 type, that (1) a person who claims to have a right to continue to occupy
705 the premises should immediately contact an attorney, [and] (2) provides
706 clear instructions as to how and where the defendant may reclaim any
707 possessions and personal effects removed and stored pursuant to this
708 section, including a telephone number that may be called to arrange
709 release of such possessions and personal effects, and (3) any person who
710 remains at the property after the time of the eviction as listed on the
711 execution may be subject to arrest for criminal trespass in the first
712 degree, in violation of section 53a-107.

713 Sec. 20. Subsection (b) of section 49-22 of the general statutes is
714 repealed and the following is substituted in lieu thereof (*Effective October*
715 *1, 2025*):

716 (b) Before any such removal, the state marshal charged with
717 executing upon the ejectment shall give the chief executive officer of the
718 town [twenty-four hours'] notice of the ejectment, stating the date, time
719 and location of such ejectment as well as a general description, if known,
720 of the types and amount of property to be removed from the land and
721 delivered to the designated place of storage. At least five business days
722 before [giving such notice to the chief executive officer of the town] the
723 ejectment, the state marshal shall use reasonable efforts to locate and
724 notify the person or persons in possession of the date and time such
725 ejectment is to take place and of the possibility of a sale pursuant to
726 subsection (c) of this section and shall provide on a form prescribed by
727 the Judicial Department, in clear and simple language and in readable
728 format, containing, in addition to other notices on the ejectment order,

729 a conspicuous notice, in large boldface type, that (1) provides clear
730 instructions as to how and where such person or persons may reclaim
731 any possessions and personal effects removed and stored pursuant to
732 this section, including a telephone number that such person or persons
733 may call to arrange release of such possessions and personal effects, and
734 (2) any person bound by the ejectment order who remains at the
735 property after the time of the removal as listed on the ejectment order
736 may be subject to arrest for criminal trespass in the first degree, in
737 violation of section 53a-107.

738 Sec. 21. Subsection (a) of section 52-261 of the general statutes is
739 repealed and the following is substituted in lieu thereof (*Effective October*
740 *1, 2025*):

741 (a) Except as provided in subsection (b) of this section and section 52-
742 261a, as amended by this act, each officer or person who serves process,
743 summons or attachments on behalf of: (1) An official of the state or any
744 of its agencies, boards or commissions, or any municipal official acting
745 in his or her official capacity, shall receive a fee of not more than fifty
746 dollars for each process served and an additional fee of fifty dollars for
747 the second and each subsequent service of such process, except that such
748 officer or person shall receive an additional fee of twenty dollars for each
749 subsequent service of such process at the same address or for
750 notification of the office of the Attorney General in dissolution and
751 postjudgment proceedings if a party or child is receiving public
752 assistance; and (2) any person, except a person described in subdivision
753 (1) of this subsection, shall receive a fee of not more than fifty dollars for
754 each process served and an additional fee of fifty dollars for the second
755 and each subsequent service of such process, except that such officer or
756 person shall receive an additional fee of twenty dollars for each
757 subsequent service of such process at the same address or for
758 notification of the office of the Attorney General in dissolution and
759 postjudgment proceedings if a party or child is receiving public
760 assistance. Each such officer or person shall also receive the fee set by
761 the Department of Administrative Services for state employees for each
762 mile of travel, subject to adjustment within thirty days of any revision

763 to the federal General Services Administration mileage reimbursement
764 rate, to be computed from the place where such officer or person
765 received the process to the place of service, and thence in the case of civil
766 process to the place of return. If more than one process is served on one
767 person at one time by any such officer or person, the total cost of travel
768 for the service shall be the same as for the service of one process only,
769 except, if an officer or person is requested by the court or required by
770 law to effectuate in-hand personal service, or for service pursuant to
771 subsection (h) of section 46b-15, as amended by this act, or subsection
772 (d) of section 46b-16a, such officer or person shall receive the fee set by
773 the Department of Administrative Services for state employees for each
774 mile of travel, subject to adjustment within thirty days of any revision
775 to the federal General Services Administration mileage reimbursement
776 rate, of each round trip traveled while attempting to effectuate in-hand
777 personal service, to be computed from the place where the process was
778 received to the place of attempted service, and if multiple trips to
779 effectuate service are made, back to the place where process was
780 received and then to the place of the subsequent attempt at service, and
781 thence in the case of civil process to the place of return provided the
782 officer or person shall state in the return of service that in-hand personal
783 service was requested or required, or that in-hand service was made
784 pursuant to subsection (h) of section 46b-15, as amended by this act, or
785 subsection (d) of section 46b-16a, and that multiple trips were necessary
786 to effectuate in-hand personal service. The officer or person requesting
787 the receipt of such round trip travel shall make out a bill reciting the
788 dates, times and results of each trip the officer or person traveled while
789 attempting to effectuate in-hand personal service. The officer or person
790 requesting the receipt of such fees for attempted round trip travel may
791 only receive such fees from the Judicial Department when ordered by
792 the court or by law to effectuate in-hand personal service and only when
793 such in-hand personal service is effectuated, when in-hand personal
794 service of process is made pursuant to subsection (h) of section 46b-15,
795 as amended by this act, or subsection (d) of section 46b-16a. Such
796 payment from the Judicial Department of attempted round trip travel
797 for in-hand service of process may be limited to three round trips,

798 provided nothing in this section shall limit payment of a greater amount
799 from the Judicial Department to an officer or person serving process. For
800 service made pursuant to subsection (h) of section 46b-15, as amended
801 by this act, and subsection (d) of section 46b-16a, which was not
802 effectuated in-hand, regardless of any attempts to effectuate service in-
803 hand, the mileage fee shall be from the place where the process was
804 received to the place of service, and thence in the case of civil process to
805 the place of return. Where the court allows an applicant additional time
806 to make service under subsection (c) of section 46b-15 or subsection (e)
807 of section 46b-16a, for purposes of calculating the mileage fee for
808 multiple trips, such extra time will be considered a continuation of the
809 original attempts at service. Each officer or person who serves process
810 shall also receive the moneys actually paid for town clerk's fees on the
811 service of process. Each officer or person who serves process shall also
812 receive the moneys actually paid for fees for the disclosure or search of
813 records of the Department of Motor Vehicles in connection with the
814 service of process. Any officer or person required to summon jurors by
815 personal service of a warrant to attend court shall receive for the first
816 ten miles of travel while so engaged, such mileage to be computed from
817 the place where such officer or person receives the process to the place
818 of service, twenty-five cents for each mile, and for each additional mile,
819 ten cents. For summoning any juror to attend court otherwise than by
820 personal service of the warrant, such officer or person shall receive only
821 the sum of fifty cents and actual disbursements necessarily expended by
822 such officer or person in making service thereof as directed.
823 Notwithstanding the provisions of this section, for summoning grand
824 jurors, such officer or person shall receive only such officer's or person's
825 actual expenses and such reasonable sum for services as are taxed by the
826 court. The following fees shall be allowed and paid: (A) For taking bail
827 or bail bond, one dollar; (B) for copies of writs and complaints, exclusive
828 of endorsements, one dollar per page, not to exceed a total amount of
829 nine hundred dollars in any particular matter; (C) for endorsements,
830 fifty cents per page or fraction thereof; (D) for service of a warrant for
831 the seizure of intoxicating liquors, or for posting and leaving notices
832 after the seizure, or for the destruction or delivery of any such liquors

833 under order of court, twenty dollars; (E) for the removal and custody of
834 such liquors so seized, reasonable expenses, and twenty dollars; (F) for
835 the levy of an execution, when the money is actually collected and paid
836 over, or the debt or a portion of the debt is secured by the officer, fifteen
837 per cent on the amount of the execution, provided the minimum fee for
838 such execution shall be fifty dollars; (G) on the levy of an execution on
839 real property and on application for sale of personal property attached,
840 to each appraiser, for each half day of actual service, reasonable and
841 customary expenses; (H) for causing an execution levied on real
842 property to be recorded, fees for travel, twenty dollars and costs; (I) for
843 services on an application for the sale of personal property attached, or
844 in selling mortgaged property foreclosed under a decree of court, the
845 same fees as for similar services on executions; (J) for committing any
846 person to a community correctional center, in civil actions, the fee set by
847 the Department of Administrative Services for state employees for each
848 mile of travel, from the place of the court to the community correctional
849 center; (K) for summoning and attending a jury for reassessing damages
850 or benefits on a highway, three dollars a day; (L) for any recording for
851 which the recording fee is not otherwise prescribed by law, fifty dollars,
852 costs and the fee set by the Department of Administrative Services for
853 state employees for each mile of travel; and (M) for postage or
854 international mailing costs incurred pursuant to a court order, actual
855 expenses. The court shall tax as costs a reasonable amount for the care
856 of property held by any officer under attachment or execution. The
857 officer serving any attachment or execution may claim compensation for
858 time and expenses of any person, in keeping, securing or removing
859 property taken thereon, provided such officer shall make out a bill. The
860 bill shall specify the labor done, and by whom, the time spent, the travel,
861 the money paid, if any, and to whom and for what. The compensation
862 for the services shall be reasonable and customary and the amount of
863 expenses and shall be taxed by the court with the costs.

864 Sec. 22. Subsection (a) of section 52-261a of the general statutes is
865 repealed and the following is substituted in lieu thereof (*Effective October*
866 *1, 2025*):

867 (a) Any process served by any officer or person for the Judicial
868 Department or Division of Criminal Justice shall be served in
869 accordance with the following schedule of fees:

870 (1) Except as provided in subdivision (3) of this subsection, each
871 officer or person who serves process shall receive a fee of not more than
872 fifty dollars for the service of such process on a person and an additional
873 fee of fifty dollars for the service of such process on each additional
874 person, except that such officer or person shall receive an additional fee
875 of twenty dollars for each subsequent service of such process at the same
876 address.

877 (2) Except as provided in subdivision (3) of this subsection, in
878 addition to the fee set forth in subdivision (1) of this subsection, each
879 officer or person who serves process shall receive, for each mile of travel,
880 the same amount per mile as provided for state employees pursuant to
881 section 5-141c, subject to adjustment within thirty days of any revision
882 to the federal General Services Administration mileage reimbursement
883 rate, to be computed from the place where such officer or person
884 received the process to the place of service, and thence in the case of civil
885 process to the place of return, provided, if more than one process is
886 served on one person at one time by any such officer or person, the total
887 cost of travel for such service shall be the same as for the service of one
888 process only, except that in the case in which an officer or person is
889 requested or required to effectuate in-hand personal service, such officer
890 shall also receive the fee set by the Department of Administrative
891 Services for state employees for each mile of travel, subject to
892 adjustment within thirty days of any revision to the federal General
893 Services Administration mileage reimbursement rate, for each round
894 trip traveled while attempting to effectuate in-hand personal service, to
895 be computed from the place where the process was received to the place
896 of attempted service, and if multiple trips to effectuate service are made,
897 back to the place where process was received and then to the place of
898 the subsequent attempt at service, and thence in the case of civil process
899 to the place of return, provided the officer or person shall state in the
900 return of service that in-hand personal service was requested or

901 required and that multiple trips were necessary to effectuate in-hand
902 personal service. The officer or person requesting the receipt of such
903 round trip travel shall make out a bill reciting the dates, times and
904 results of each trip the officer or person traveled while attempting to
905 effectuate in-hand personal service. The officer or person requesting the
906 receipt of such attempted round trip travel shall receive such travel fees
907 for attempted service only when in-hand personal service of process is
908 effectuated. Such travel fees paid may be limited to three round trips,
909 provided nothing in this section shall limit payment of a greater amount
910 to an officer or person serving process.

911 (3) Each officer or person who serves process to enforce the obligation
912 of an attorney pursuant to subdivision (2) of subsection (a) of section 51-
913 81d shall receive the fee set by the Department of Administrative
914 Services for state employees for each mile of travel, subject to
915 adjustment within thirty days of any revision to the federal General
916 Services Administration mileage reimbursement rate, to be computed
917 from the place where such officer or person received the process to the
918 place of service, and thence to the place of return. If more than one
919 process is served on one person at one time by any such officer or
920 person, the total cost of travel for the service shall be the same as for the
921 service of one process only.

922 (4) Each officer or person who serves process shall also receive the
923 moneys actually paid for town clerk's fees on the service of process.

924 (5) Each officer or person who serves process shall also receive the
925 moneys actually paid for fees for the disclosure or search of records of
926 the Department of Motor Vehicles in connection with the service of
927 process.

928 (6) Any officer or person required to summon jurors by personal
929 service of a warrant to attend court shall receive for the first ten miles of
930 travel while so engaged, such mileage to be computed from the place
931 where such officer or person receives the process to the place of service,
932 twenty-five cents for each mile, and for each additional mile, ten cents.

933 (7) For summoning any juror to attend court otherwise than by
934 personal service of the warrant, such officer or person shall receive only
935 the sum of fifty cents and actual disbursements necessarily expended by
936 such officer or person in making service thereof as directed.

937 Sec. 23. Section 52-50 of the general statutes is repealed and the
938 following is substituted in lieu thereof (*Effective October 1, 2025*):

939 (a) All process shall be directed to a state marshal, a constable or other
940 proper officer authorized by statute, or, subject to the provisions of
941 subsection (b) of this section, to an indifferent person. A direction on the
942 process "to any proper officer" shall be sufficient to direct the process to
943 a state marshal, constable or other proper officer.

944 (b) Process shall not be directed to an indifferent person unless
945 authorized by statute. Any indifferent person who, knowing that he is
946 not authorized to do so under this section or any other provision of the
947 general statutes, serves process shall be guilty of a class A misdemeanor.

948 (c) Service of motions for modification, motions for contempt and
949 wage withholdings in any matter involving a beneficiary of care or
950 assistance from the state and in other IV-D child support cases may be
951 made by any investigator employed by the Commissioner of
952 Administrative Services or the Commissioner of Social Services.

953 (d) Service of motions for modification, motions for contempt and
954 wage withholdings in any matter involving child support, including,
955 but not limited to, petitions for support authorized under sections 17b-
956 745 and 46b-215, and those matters involving a beneficiary of care or
957 assistance from the state, and service of other process in IV-D support
958 cases, as defined in subdivision (13) of subsection (b) of section 46b-231,
959 may be made by a support enforcement officer or support services
960 investigator of the Superior Court.

961 (e) Borough bailiffs may, within their respective boroughs, execute all
962 legal process which state marshals or constables may execute.

963 (f) (1) Process directed to a state marshal by an attorney-at-law or

964 public agency, as defined in section 13 of this act, shall be delivered to
965 such state marshal by either (A) providing the original process printed
966 on paper and personally signed in ink by the issuing authority, along
967 with sufficient copies for the state marshal to effectuate service, except
968 that in matters where the process to be served has been issued by or filed
969 with the Judicial Department before delivery to a state marshal, the
970 original process delivered to such state marshal as prescribed by this
971 subparagraph may be a printed copy of the process as filed with the
972 Judicial Department, or (B) transmitting the process to a state marshal
973 electronically pursuant to the provisions of section 13 of this act.

974 (2) Process directed to a state marshal by parties other than an
975 attorney-at-law or public agency, as defined in section 13 of this act,
976 including self-represented parties, which are returnable to a court,
977 agency, board or tribunal, as the case may be, which is located in this
978 state and is established by the general statutes or a special act, shall be
979 delivered to such state marshal by providing the original process
980 printed on paper and personally signed in ink by the issuing authority,
981 along with sufficient copies for the state marshal to effectuate service,
982 except that in matters where the process to be served is on file with the
983 Judicial Department before delivery to a state marshal, the original
984 process delivered to such state marshal as prescribed by this
985 subparagraph may be a printed copy of the process as filed with the
986 Judicial Department.

987 (3) Process directed to a state marshal which originates from a court
988 or public agency outside of this state, which is established under a law
989 other than the law of this state may be transmitted to a state marshal
990 electronically pursuant to the provisions of section 13 of this act.

991 (4) In the case where sufficient copies of the documents to be served,
992 as provided for in this section, have not been given to a state marshal to
993 effectuate service, a state marshal may charge for the production of
994 actual copies produced as needed to complete service of process, and
995 shall charge the fees provided for in subsection (i) of section 13 of this
996 act, subject to the exclusions set forth in said subsection, as if the process

997 were transmitted electronically.

998 Sec. 24. Subsection (a) of section 52-143 of the general statutes is
999 repealed and the following is substituted in lieu thereof (*Effective October*
1000 *1, 2025*):

1001 (a) Subpoenas for witnesses shall be personally signed in ink by the
1002 [clerk of the court or] hand of a commissioner of the Superior Court
1003 [and] or by the hand of the clerk of the court or an authorized court
1004 employee. The Chief Court Administrator may prescribe an alternative
1005 means for the signing of such subpoenas involving Judicial Branch
1006 employees. Such subpoenas shall be served by an officer, indifferent
1007 person or, in any criminal case in which a defendant is represented by a
1008 public defender or Division of Public Defender Services assigned
1009 counsel, by an investigator of the Division of Public Defender Services.
1010 [The subpoena] Such subpoenas shall be served not less than eighteen
1011 hours prior to the time designated for the person summoned to appear,
1012 unless the court orders otherwise.

1013 Sec. 25. Section 52-45a of the general statutes is repealed and the
1014 following is substituted in lieu thereof (*Effective October 1, 2025*):

1015 Civil actions shall be commenced by legal process consisting of a writ
1016 of summons or attachment, describing the parties, the court to which it
1017 is returnable, the return day, the date and place for the filing of an
1018 appearance and information required by the Office of the Chief Court
1019 Administrator. The writ shall be accompanied by the plaintiff's
1020 complaint. The writ may run into any judicial district and shall be
1021 personally signed in ink by the hand of a commissioner of the Superior
1022 Court. [or] The writ may also be signed by the hand of a judge, an
1023 authorized court employee or clerk of the court. [to which it is
1024 returnable] The Chief Court Administrator may prescribe an alternative
1025 means for the signing of writs involving Judicial Branch employees.

1026 Sec. 26. Section 6-38n of the general statutes is repealed. (*Effective*
1027 *October 1, 2025*)

This act shall take effect as follows and shall amend the following sections:

Section 1	<i>October 1, 2025</i>	6-30a(a)
Sec. 2	<i>October 1, 2025</i>	6-35
Sec. 3	<i>October 1, 2025</i>	6-38
Sec. 4	<i>October 1, 2025</i>	6-38a(a)
Sec. 5	<i>October 1, 2025</i>	6-38b
Sec. 6	<i>October 1, 2025</i>	6-38c
Sec. 7	<i>October 1, 2025</i>	6-38d
Sec. 8	<i>October 1, 2025</i>	6-38e
Sec. 9	<i>October 1, 2025</i>	6-39
Sec. 10	<i>October 1, 2025</i>	14-10(f)
Sec. 11	<i>October 1, 2025</i>	34-243r
Sec. 12	<i>October 1, 2025</i>	New section
Sec. 13	<i>October 1, 2025</i>	New section
Sec. 14	<i>October 1, 2025</i>	46b-15(h)(1)
Sec. 15	<i>October 1, 2025</i>	52-593a
Sec. 16	<i>October 1, 2025</i>	4-183(c)
Sec. 17	<i>October 1, 2025</i>	52-57(b)
Sec. 18	<i>October 1, 2025</i>	47a-23(c)
Sec. 19	<i>October 1, 2025</i>	47a-42(b)
Sec. 20	<i>October 1, 2025</i>	49-22(b)
Sec. 21	<i>October 1, 2025</i>	52-261(a)
Sec. 22	<i>October 1, 2025</i>	52-261a(a)
Sec. 23	<i>October 1, 2025</i>	52-50
Sec. 24	<i>October 1, 2025</i>	52-143(a)
Sec. 25	<i>October 1, 2025</i>	52-45a
Sec. 26	<i>October 1, 2025</i>	Repealer section

JUD

Joint Favorable Subst.

The following Fiscal Impact Statement and Bill Analysis are prepared for the benefit of the members of the General Assembly, solely for purposes of information, summarization and explanation and do not represent the intent of the General Assembly or either chamber thereof for any purpose. In general, fiscal impacts are based upon a variety of informational sources, including the analyst's professional knowledge. Whenever applicable, agency data is consulted as part of the analysis, however final products do not necessarily reflect an assessment from any specific department.

OFA Fiscal Note

State Impact:

Agency Affected	Fund-Effect	FY 26 \$	FY 27 \$
Department of Administrative Services	GF - Potential Cost	40,000	40,000
Department of Motor Vehicles	TF - Revenue Gain	Potential	Potential

Note: TF=Transportation Fund; GF=General Fund

Municipal Impact: None

Explanation

The bill, which makes various changes affecting state marshals and service of process, results in the following fiscal impacts:

Section 8 requires the State Marshal Commission to perform audits related to complaints made against state marshals which results in a cost of \$40,000 in FY 26 and FY 27.

Section 10 expands information sharing between state marshals and the Department of Motor Vehicles (DMV) and allows DMV to charge a fee for such service. To the extent that DMV charges a fee, this section results in a potential revenue gain from fees.

The bill makes other changes related to state marshals which result in no fiscal impact to the state or municipalities.

The Out Years

The annualized ongoing fiscal impact identified above would continue into the future subject to inflation.

OLR Bill Analysis**sHB 7139****AN ACT CONCERNING THE DUTIES OF STATE MARSHALS AND THE ACTIVITIES UNDERTAKEN BY THE STATE MARSHAL COMMISSION AND THE STATE MARSHALS ADVISORY BOARD.**

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§ 10 — DISCLOSURE OF PERSONAL INFORMATION BY THE DMV

Expands information sharing between the DMV commissioner and state marshals and allows it to be done electronically for a fee

§ 11 — SERVICE OF PROCESS ON LIMITED LIABILITY COMPANIES

Expands who may be served in actions against an LLC or registered foreign LLC

§ 12 — SERVICE OF PROCESS ON DOC CORRECTIONAL OFFICER OR EMPLOYEE

Allows a writ of summons in a civil action against a DOC correctional officer or employee to be served upon a person the DOC commissioner designates at the facility where the officer or employee works

§ 13 — ELECTRONIC FORMAT TO DIRECT PROCESS

Generally allows an attorney-at-law or public agency to direct process to a state marshal electronically in certain cases; establishes requirements for things such as format, content, and fees; gives state marshals immunity from civil liability

§ 14 — SERVICE OF PROCESS FOR RESTRAINING ORDERS

Allows a civil restraining order applicant to transmit the hearing notice and other required documents electronically to a proper officer for service; subjects them to certain provisions of the bill's new electronic transmittal of process

§ 15 — PROCESS SERVED AFTER THE LIMITATION PERIOD

Specifies that process to be served after the statute of limitations has expired must be printed on paper and personally signed

§ 16 — SERVICE OF APPEAL OF AGENCY DECISION

Requires service of appeals of final agency decisions to be made by a state marshal in the same way as complaints are served in ordinary civil actions; eliminates the option of U.S. mail or personal service by proper officers or indifferent persons

§ 17 — SERVICE OF PROCESS RELATED TO MUNICIPALITIES

Expands the list of people who may be served process in civil actions when the defendant is a town, city, or borough or certain related persons or entities

§§ 18-20 — CIVIL PROCESS RELATED TO EVICTIONS AND FORECLOSURES

Makes changes related to the service of an eviction notice; clarifies the requirements for notice to the town in executing evictions and foreclosure ejectments; requires Judicial Department-prescribed execution forms to include notice that failure to leave the property constitutes 1st degree criminal trespass

§§ 21 & 22 — STATE MARSHALS' MILEAGE REIMBURSEMENT RATE

Subjects the DAS-based mileage reimbursement rate that officers receive for serving process to adjustments within 30 days after any revisions of the federal GSA mileage reimbursement rate

§ 23 — PROCESS DIRECTED TO A STATE MARSHAL

Makes corresponding changes in the law on how process must be directed to a state marshal to reflect who can use the bill's new electronic format

§§ 24 & 25 — SUBPOENAS FOR WITNESSES AND COMMENCEMENT OF CIVIL PROCESS

Specifically requires a Superior Court commissioner to sign subpoenas for witnesses and writs for civil actions personally in ink by hand; allows judges, clerks, and authorized employees to do so by hand; authorizes the chief court administrator to prescribe an alternative for subpoenas and writs involving court employees

§ 26 — REPEALER

Repeals an obsolete provision that previously allowed high sheriffs to apply for appointment as a state marshal

SUMMARY

This bill makes various changes in statutes affecting state marshals and service of process. A section-by-section analysis appears below.

It also makes minor, technical, and conforming changes.

EFFECTIVE DATE: October 1, 2025

§§ 1 & 9 — PERSONAL LIABILITY INSURANCE AND REQUIRED BOND

Increases a state marshal's required amount of personal liability insurance and bond

Personal Liability Insurance (§ 1)

The bill increases the amount of personal liability insurance each marshal must carry for damages caused by their tortious acts (see below) as follows:

1. from \$100,000 to \$250,000, for damages caused to any one person or any one person's property and
2. from \$300,000 to \$500,000, for damages caused to more than one person or more than one person's property.

Starting January 1, 2026, the bill requires that the personal liability insurance be a policy with a renewal date and a term of coverage starting on October 1 of each year and extending through September 30 of the following year.

Under existing law, unchanged by the bill, a "tortious act" is generally a negligent act, error, or omission for which a state marshal

may become legally obligated to pay damages if committed while making or attempting to make an arrest or against a person under arrest (e.g., false arrest or imprisonment).

Bond Amount (§ 9)

The bill increases, from \$10,000 to \$100,000, the bond amount that each state marshal must give the State Marshal Commission before starting their duties. By law, unchanged by the bill, the state pays the premium for the bond.

Existing law, unchanged by the bill, also requires a state marshal to execute a \$100,000 bond before he or she can collect tax warrants for the state or a municipality.

§ 2 — COLLECTION PROCEDURES

Makes changes to the deadlines by which a state marshal must pay money he or she collected to the person authorized to receive it

The bill makes changes to the deadlines by which a state marshal must pay the person authorized to receive money collected on behalf of someone.

Under current law, a state marshal must do so within 30 calendar days after collecting the money or upon collecting \$1,000 or more, whichever is earlier. The bill requires the state marshal to do so within 30 calendar days after collecting the money, regardless of the dollar amount.

The bill also establishes a new time frame and requirements for money collected through a personal check instead of the default 30 days noted above. In these cases, the state marshal must expeditiously deposit the check into the marshal's noninterest-bearing trustee account and pay the money to the person within 45 days after the personal check was collected.

As under current law, the bill allows the state marshal and the person to agree to a payment deadline different from that specified by the law, including for personal checks.

By law, a state marshal who does not comply with these requirements or an agreement, as applicable, is liable to the person for interest at a rate of 5% per month from the date on which the state marshal received the money.

§ 3 — NUMBER OF APPOINTMENTS BY COUNTY

Reduces the number of state marshals appointed in each county, resulting in a total statewide reduction of 83 marshals

The bill reduces the number of state marshals to be appointed in each county as shown in the table below, resulting in a decrease of 83 appointments statewide (from 318 to 235).

Table: State Marshals to be Appointed in Each County

County	Appointments Under Current Law	Appointments Under the Bill
Hartford	72	62
New Haven	62	55
New London	38	20
Fairfield	55	55
Windham	18	7
Litchfield	30	13
Middlesex	21	13
Tolland	22	10
Total	318	235

§ 4 — STATE MARSHAL DEFINED

Recategorizes state marshals as appointed officials exclusively compensated on a fee for service basis rather than independent contractors

Under current law, a “state marshal” is a qualified deputy sheriff incumbent on June 30, 2000, or appointed by the State Marshal Commission, who (1) has authority to provide legal execution and service of process in the state counties as an independent contractor and (2) is compensated on a fee for service basis, determined subject to any minimum rate promulgated by the state, by agreement with an attorney, court or public agency requiring execution or service of process.

The bill no longer regards state marshals as independent contractors, but instead categorizes them as appointed officials who are exclusively

compensated on a fee for service basis as described above.

§ 5 — STATE MARSHAL COMMISSION

Makes changes to the State Marshal Commission's duties regarding filling vacancies, issuing administrative bulletins, and adopting rules and regulations on professional standards, fitness for duty, and timely payments

The bill makes changes to the State Marshal Commission's duties regarding filling vacancies, issuing administrative bulletins, and adopting rules and regulations on professional standards, fitness for duty, and timely payments.

Professional Standards and Fitness for Duty

By law, the State Marshal Commission, in consultation with the State Marshals Advisory Board, must adopt regulations to establish professional standards for marshals. Under current law, these standards must include training requirements and minimum fees for the execution and service of process. The bill expands this by requiring the commission to adopt regulations to establish (1) residency requirements and (2) duty fitness and annual certification requirements for state marshals over age 72.

The bill specifies that state marshals must bear the expense associated with any fitness for duty certification adopted by the commission under the regulations.

Filling Vacancies

Current law requires the commission to fill any vacancy for a state marshal position with an applicant who is an elector in the county where the vacancy occurs. The bill further requires that the applicant's permanent place of abode, domicile, and residence also be in the county where the vacancy occurred.

Under current law, the applicant for the vacancy must be subject to the commission's application and investigation requirements under regulations the commission must adopt. The bill additionally subjects the applicant to the commission's examination and bonding requirements and requires the commission to adopt related regulations.

Restraining Order and Timely Payment Rules

The law requires the commission to adopt rules necessary for conducting its internal affairs in consultation with the judicial branch, including rules on providing timely, consistent, and reliable access to a state marshal for individuals applying for a restraining order. The bill requires the commission to also provide this for individuals applying for civil protection orders.

Additionally, under the bill, these rules must also provide for the Judicial Department's timely payment to state marshals in conformance with existing law on timely payments by state agencies.

Generally, payment is considered timely if a check or warrant is mailed or delivered on the date specified for the amount specified in the applicable contract documents, or, if no date is specified, within 45 days after receipt of a properly completed claim or receipt of goods and services, whichever is later. Delayed payments must include interest (CGS § 4a-71).

Administrative Bulletins

The bill also requires the commission, at least quarterly, to issue administrative bulletins to state marshals on topics concerning service of process and legal execution. The bulletins must at least cover:

1. changes to state law affecting the state marshals' duties;
2. topics that refresh state marshals' knowledge in subject matter areas affecting their duties;
3. topics concerning state marshals' safety and professionalism when interacting with the public; and
4. topics relating to the nature of complaints filed against state marshals with the State Marshal Commission.

§ 6 — STATE MARSHALS ADVISORY BOARD

Changes the member selection process for the State Marshals Advisory Board and specifies its charge

The bill changes how members are selected for the State Marshals Advisory Board. It also specifies that the board is established to advise and make recommendations to the State Marshal Commission and to consider matters referred to it from the commission.

Under current law, between November 9 and November 14, the state marshals in each county must annually elect a specified number of marshals in the county to serve on the board. The bill expands the annual selection window to between November 1 and November 20 each year and eliminates provisions that specifically address the current selection process. It instead requires the board to adopt rules as it deems necessary to conduct its elections and internal affairs, including procedures for selecting a chairperson and other officers, as may be necessary, from the board's members.

Additionally, the bill requires the board to hold an annual meeting in December to select two state marshals to be appointed as ex-officio members of the State Marshal Commission for a one-year term. The board must also fill any vacancies in these appointments for the remainder of the term.

§ 7 — STATE MARSHAL PROFESSIONAL STANDARDS

Prohibits state marshals from knowingly making false or illegal return of process and makes those actions prohibited under the state marshals' professional standards

Current law prohibits a state marshal from knowingly billing for, or receiving fees for, work that he or she did not do. The bill also prohibits a state marshal from (1) allowing another person to serve process in his or her place or (2) knowingly making a false or illegal return of process.

The bill makes any violation under current law or the bill without good cause sufficient to convene the commission for a hearing on the state marshal's removal.

§ 8 — AUDIT AND REVIEW OF RECORDS

Gives the State Marshal Commission access to a deceased or disabled state marshal's trust account to turn it over to a successor marshal; prioritizes audits when there is probable cause in a written complaint

Periodic Audits

By law, the State Marshal Commission must periodically review and audit state marshal records and accounts. The bill requires the commission to prioritize an audit when it finds probable cause based on a written complaint against a state marshal concerning the collection of money under an execution or warrant.

As under existing law, information obtained by the commission from these audits is confidential and not subject to disclosure under the Freedom of Information Act.

Death or Disability of a State Marshal

Under current law, upon a state marshal's death or disability, the commission must appoint a qualified individual to oversee and audit the state marshal's records and accounts and render an accounting to the commission. The bill requires the commission to do so within 30 days after the death or disability.

Upon the death or disability of a state marshal, the bill authorizes the commission, through a letter signed by its chairperson, to direct any financial institution with access to, or custody of, financial accounts the state marshal used to collect money under tax collection and civil action law to turn over the accounts to a successor state marshal the commission appoints.

Under the bill, if any person or financial institution refuses to comply with the order, the commission must certify the facts relating to the noncompliance to the attorney general, which must apply to the Superior Court for an order compelling compliance.

§ 10 — DISCLOSURE OF PERSONAL INFORMATION BY THE DMV

Expands information sharing between the DMV commissioner and state marshals and allows it to be done electronically for a fee

Current law allows the Department of Motor Vehicles (DMV) commissioner to disclose personal information from a motor vehicle record to state marshals performing their duties by fax and other means the DMV commissioner may require. The bill explicitly allows the information to be requested and provided electronically instead of by

fax.

It also explicitly expands information sharing between the DMV and state marshals by allowing the commissioner to do the following:

1. disclose operator photos and records produced by providing an operator's license number, number plate, or vehicle identification number;
2. use the department's existing electronic system to transmit the records; and
3. charge a state marshal a reasonable annual fee for access to the records and for using the electronic system.

§ 11 — SERVICE OF PROCESS ON LIMITED LIABILITY COMPANIES

Expands who may be served in actions against an LLC or registered foreign LLC

The bill expands who may be served process in any action against a limited liability company (LLC) or registered foreign LLC.

Under current law, an LLC or registered foreign LLC may be served with any process, notice, or demand required or permitted by law by any proper officer or other person lawfully empowered to make service leaving a true and attested copy with the company's registered agent or at his or her usual place of abode in Connecticut.

The bill expands this by allowing service to be made upon the company's manager or employee or at his or her usual place of abode in Connecticut. The bill also specifies that existing law that allows service upon the company's registered agent at the usual place of abode specifically applies when the agent is a natural person.

If the LLC or registered foreign LLC ceases to have a registered agent, or if the agent cannot be served with reasonable diligence, current law allows service to be made to the LLC's principal office. The bill also authorizes service to the LLC's mailing address and requires this address to be included in the most recent annual report that must be

submitted by law to the secretary of the state.

Lastly, if the process, notice, or demand cannot be served as described above, current law allows service to the individual in charge of any regular place of business or activity of the LLC (if the individual served is not a plaintiff in the action). The bill additionally specifies that service to the LLC's manager is sufficient under this provision.

§ 12 — SERVICE OF PROCESS ON DOC CORRECTIONAL OFFICER OR EMPLOYEE

Allows a writ of summons in a civil action against a DOC correctional officer or employee to be served upon a person the DOC commissioner designates at the facility where the officer or employee works

The bill allows a writ of summons in a civil action naming a Department of Correction (DOC) correctional officer or employee to be served upon a person the DOC commissioner designates at the facility where the correctional officer or employee is assigned. The designated person must act as the agent of the person named in the writ. Under the bill, service upon the commissioner's designated agent must be deemed to be service upon the correctional officer or employee.

The bill's provisions do not apply when service can be made like in actions against the state (e.g., served upon the attorney general). When service cannot be made like in actions against the state, the bill specifies that its provisions must not be construed as the exclusive or required means of serving a DOC correctional officer or employee.

§ 13 — ELECTRONIC FORMAT TO DIRECT PROCESS

Generally allows an attorney-at-law or public agency to direct process to a state marshal electronically in certain cases; establishes requirements for things such as format, content, and fees; gives state marshals immunity from civil liability

Directing Process in Electronic Format Allowed in "Special Occasions"

The bill allows an attorney-at-law or public agency (see below) to direct process to a state marshal electronically on any special occasion so long as the attorney or agency carries out the required actions below. This applies to any writ, summons, complaint, subpoena, attachment, execution, application, order, notice, motion, or petition.

Under the bill, a “special occasion” is a time when a party authorized to electronically transmit process to a state marshal determines it to be necessary, convenient, or desirable to use the bill’s electronic format, subject to a fee as prescribed by the bill, instead of giving the state marshal an original process printed on paper, along with sufficient copies for service of process. An “attorney-at-law” is an attorney admitted to practice law in Connecticut, another state, district, territory or insular possession of the United States, foreign country, or in a United States federal or tribal court. It includes someone duly authorized by the attorney-at-law to transmit documents to a state marshal following the bill’s provisions on the electronic format. A “public agency” is generally any executive, administrative, or legislative office of the state or any of its political subdivisions; any person to the extent the person is deemed to be the functional equivalent of a public agency under law; or any implementing agency. It also includes a quasi-public agency and an executive, legislative, or judicial agency, department, board, commission, authority, institution, or instrumentality of another state or of a county, municipality, or other political subdivision of another state.

Required Actions of Attorney-at-Law or Public Agency. The electronically transmitted process must clearly and accurately provide an image of the original process, including the signature of the issuing authority. The attorney-at-law or public agency must also do the following:

1. obtain the state marshal’s permission before transmitting the process electronically for service;
2. transmit each process to the state marshal in one electronic file per process, in a letter-sized document, in a portable document format (see below) that contains all pages of the document to be served, collated in the proper order for which the attorney-at-law or public agency is directing the state marshal to serve, so that the state marshal may print one electronic file per process without the need to collate, assemble, or print multiple electronic documents in a particular matter before making service;

3. electronically transmit to the state marshal a letter, electronic mail, or written instruction for service for each process to be served that succinctly provides the necessary information required for the state marshal to make legal service (see *Information Required on the Electronic Submission* below);
4. in matters involving service of orders of protection and relief or where personal service is requested, electronically transmit to the state marshal information about the profile of the person to be served, when known and available;
5. retain the original process which has been electronically transmitted to the state marshal, and when filed with the court, agency, board, or tribunal, as the case may be, where the process is to be returned, cause the same document that was electronically transmitted to the state marshal for service to be filed without any alteration or amendment; and
6. file amended process (see below) where amendments are made to the process by a state marshal at the time of service.

An attorney-at-law or public agency may not electronically transmit the same process to more than one state marshal for service.

Under the bill, a “portable document format” is an electronic file format that facilitates document exchange; is designed to be independent of the software, hardware, and operating systems used to create the document; and preserves the fonts, formatting, pagination, and graphics of the source document, allowing the document to be viewed as it was intended to appear regardless of the device or platform. “Amended process” is, at the direction of the issuing authority, changes made by a state marshal to a process to modify, adjust, or correct minor, technical, clerical, typographical, or scrivener’s errors or conforming changes made during service of process, including adjustments made to a party’s name, alias, agent, or addresses; the court; or the return date of the process.

Information Required on the Electronic Submission

Information electronically transmitted to the state marshal must include a photo or the person's physical description and the person's age or date of birth; telephone numbers; known places they spend time; employer, work location, and working hours; and vehicles, including make, model, and plate numbers. It must also include any safety concerns about the person when making service.

The information may be provided by using the respondent profile form, which is accessible electronically on the judicial branch's website.

Electronically Transmitted Process Deemed Original Document

Under the bill, process that an attorney-at-law or public agency electronically transmits to a state marshal for service under the bill must be deemed to be an original document in the hands of a state marshal for service where any provision of the general statutes requires a state marshal to serve a true and attested copy of any process.

State Marshal's Requirements

The bill does not require state marshals to accept process in an electronic format, unless otherwise required by law. They may voluntarily elect to receive the electronic transmission of process at the request of an attorney-at-law or public agency, subject to the bill's provisions and prescribed fees (see below). In these cases, the state marshals must maintain and monitor an email address for this purpose.

Under the bill, when printing the documents for service under these provisions, a state marshal must print them on letter-sized paper. When making service, the state marshal is not required to send printed documents or a printed return of service back to the attorney-at-law or public agency. But, the state marshal must electronically transmit the marshal's return of service to the attorney-at-law or public agency.

The bill requires that if the process was amended by a state marshal at the time of service, the amended process must also be returned.

Electronic Format Not Permitted Based on Number of Pages

Generally, an attorney-at-law or public agency must not transmit process to a state marshal in an electronic format if the number of (1) pages to be printed in any one matter for all parties to be served exceeds 50 pages in total or (2) processes for separate matters to be transmitted exceeds five within one week.

The bill allows a state marshal and an attorney-at-law or public agency to agree to a different number of processes or pages to be accepted by electronic transmission.

Electronic Format Prohibited

Current law, unchanged by the bill, allows a 30-day grace period from the statute of limitations if process is provided by personal delivery to a state marshal before the statute of limitations expires. This grace period does not apply when process is provided electronically under the bill.

In a matter in which a statute of limitations is tolling within 60 days, process must only be delivered to a state marshal for service as original process, printed on paper, and personally signed in ink by the issuing authority, along with sufficient copies for the state marshal to effectuate service.

Receipt and Rejection of Process by a State Marshal

Receipt of Process. Receipt of electronic process under the bill occurs when the state marshal replies to the attorney-at-law or public agency that transmitted the process.

Rejection of Process. Within two business days after receiving electronic process, the state marshal may reject it if the:

1. process does not include the required information or is not formatted or organized correctly, among other things;
2. process is not signed, or is out of order;
3. process is not received in a clear and legible format, or cannot be accessed electronically;

4. lawful deadline for service of the process cannot reasonably be met; or
5. number of pages or processes to be printed exceeds the limit the bill sets (see above).

A state marshal must notify the attorney-at-law or public agency by email about the rejection of electronic process for service.

Under the bill, a “business day” is any day other than a Saturday, Sunday, or day on which a financial institution is closed as required or authorized by state or federal law.

State Marshal’s Fee

Under the bill, state marshals must receive fees for receiving, handling, and printing an electronic process. These fees are not a taxable cost of the action and must be listed on the state marshal’s return of service under a separate total segregated from other fees.

In any one matter electronically transmitted for service under the bill, a state marshal must receive for each process, regardless of the number of persons to be served, a \$50 fee for receiving and handling electronic process for service. A state marshal must also receive a \$1 per page printing fee.

A state marshal receiving and printing an electronic process must charge the fees set by bill above. The fees must not be adjusted or waived and are not subject to a minimum rate promulgated by the state.

The state marshal’s receiving, handling, and printing fees must not be considered a fee for copies of writs and complaints and must be in addition to any such fee payable to the officer serving process.

Fee Exemption. The fees for receiving, handling, and printing electronically transmitted process do not apply and cannot be charged for the following:

1. transmitting and printing executions for evictions and post

judgment procedures,

2. warrants issued for local levy and tax collection,
3. execution of ejectments on foreclosure judgments,
4. service of process under a waiver of fees,
5. capias mittimus orders, or
6. orders of protection and relief.

Immunity From Liability

Under the bill, a state marshal is not liable for damage, errors, or omissions related to the electronic transmission, receipt, printing, or filing of electronically transmitted process, including the following:

1. missing pages in the transmission;
2. failure to receive the electronic transmission due to electronic or technical malfunctions, or other similar errors; or
3. erroneous service of process due to the attorney-at-law's or public agency's failure to comply with the bill's provisions.

§ 14 — SERVICE OF PROCESS FOR RESTRAINING ORDERS

Allows a civil restraining order applicant to transmit the hearing notice and other required documents electronically to a proper officer for service; subjects them to certain provisions of the bill's new electronic transmittal of process

The law allows any family or household member who is the victim of domestic violence by another family or household member to apply to the Superior Court for a civil restraining order. If the court issues an ex-parte order (i.e. without a hearing) the applicant must notify the respondent about the hearing date.

The bill allows the civil restraining order applicant to transmit the hearing notice and other required documents electronically to a proper officer for service, subject to certain provisions that apply to an attorney-at-law or public agency that directs process electronically under the

bill's new electronic format (see § 13 above). Specifically, it applies the provisions that:

1. establish the format, organization, and required content;
2. prohibit the electronic transmission of the same process to more than one officer for service;
3. deem process that is sent electronically to be an original document in the hands of a state marshal for service;
4. establish how electronic process must be received by the state marshal and the timing and conditions under which it can be rejected; and
5. give state marshals immunity from liability in receiving and performing the process.

The bill requires restraining order applicants to also include the respondent profile form on the judicial branch's website.

Additionally, the bill prohibits an officer serving process from charging any kind of fee directly to a restraining order applicant. Under existing law, unchanged by the bill, the judicial branch is responsible for paying these fees.

§ 15 — PROCESS SERVED AFTER THE LIMITATION PERIOD

Specifies that process to be served after the statute of limitations has expired must be printed on paper and personally signed

By law, a cause or right of action is not lost due to the expiration of the statute of limitations if the process to be served is personally delivered to a state marshal, constable, or other proper officer before the statute of limitation expires and the process is served, as provided by law, within 30 days after it was delivered to the marshal.

The bill specifies that under this provision the "process to be served" is the original process printed on paper and personally signed in ink by the issuing authority, along with sufficient copies for service. In doing

so, it excludes from this provision any process that is directed in electronic format under the bill in a cause or right of action as described above.

§ 16 — SERVICE OF APPEAL OF AGENCY DECISION

Requires service of appeals of final agency decisions to be made by a state marshal in the same way as complaints are served in ordinary civil actions; eliminates the option of U.S. mail or personal service by proper officers or indifferent persons

By law, someone who has exhausted all administrative remedies available within an agency and who is aggrieved by a final decision may appeal to the Superior Court.

The law requires the person appealing to, within specified time periods, (1) serve a copy of the appeal on the agency that rendered the final decision at its office or at the attorney general's office in Hartford, (2) file the appeal with the clerk at specific judicial districts of the superior court, and (3) serve a copy of the appeal on each party listed in the final decision at the address shown in the decision.

Under current law, service of the appeal must be made by (1) U.S. mail, certified or registered, postage prepaid, return receipt requested, without the use of a state marshal or other officer or (2) personal service by a proper officer or indifferent person (i.e. someone who is not a proper officer and is not involved in the case) in the same manner as complaints are served in ordinary civil actions.

Under the bill, service of the appeal must be made by a state marshal in the same manner as complaints are served in ordinary civil actions. The bill eliminates the option of mail or personal service by proper officers or indifferent persons. In a conforming change, the bill also eliminates a provision under current law specifying that if service of the appeal is made by mail, it is effective when the appeal is deposited in the mail.

§ 17 — SERVICE OF PROCESS RELATED TO MUNICIPALITIES

Expands the list of people who may be served process in civil actions when the defendant is a town, city, or borough or certain related persons or entities

As shown in the table below, the bill expands the list of people who

may be served process in civil actions when the defendant is certain municipal entities or employees. It primarily does so by adding the assistant and deputy clerks, among others, as applicable.

Table: Additional Persons Who May Receive Process

<i>Service in Civil Actions Against The Following:</i>	<i>Persons Who May Receive Process Under Current Law</i>	<i>Additional Persons Who May Receive Process Under the Bill</i>
Town	<ul style="list-style-type: none"> • Clerk • Assistant clerk • Manager • One of its Selectmen 	<ul style="list-style-type: none"> • Deputy clerk
City	<ul style="list-style-type: none"> • Clerk • Assistant clerk • Mayor • Manager 	<ul style="list-style-type: none"> • Deputy clerk
Borough	<ul style="list-style-type: none"> • Manager • Clerk • Assistant clerk • Warden • One of its Burgesses 	<ul style="list-style-type: none"> • Deputy clerk
School District	<ul style="list-style-type: none"> • Clerk • One of its committees 	<ul style="list-style-type: none"> • Assistant clerk • Deputy clerk • Superintendent • Assistance superintendent • Deputy superintendent
A board, commission, department, or agency of a town, city, or borough	<ul style="list-style-type: none"> • Clerk 	<ul style="list-style-type: none"> • Assistant clerk • Deputy clerk
Municipal or Quasi-Municipal Corporation	<ul style="list-style-type: none"> • Clerk • Chief presiding officer • Managing agent 	<ul style="list-style-type: none"> • Assistant clerk • Deputy clerk
Employee of a town, city, or borough (cause of action arising from duties or employment)	<ul style="list-style-type: none"> • Clerk 	<ul style="list-style-type: none"> • Assistant clerk • Deputy clerk

§§ 18-20 — CIVIL PROCESS RELATED TO EVICTIONS AND FORECLOSURES

Makes changes related to the service of an eviction notice; clarifies the requirements for notice to the town in executing evictions and foreclosure ejectments; requires Judicial Department-prescribed execution forms to include notice that failure to leave the property constitutes 1st degree criminal trespass

Notice to Quit Possession (§ 18)

By law, when an owner or lessor, or their legal representative or attorney, wants to obtain possession or occupancy of their property, they must notify each lessee or occupant to quit possession or occupancy of the land, building, apartment, or dwelling unit, as applicable, at least three days before the rental agreement or lease terminates, if any, or before the time specified in the notice to quit.

The bill makes changes related to the service of this notice, including who may serve it, upon whom it may be served, and where it may be served.

Under current law, a copy of the notice must be delivered by a proper officer or an indifferent person to each lessee or occupant, or left where they live or, if the rental agreement or lease is for commercial property, at the place of the commercial establishment.

The bill instead requires the copy of the notice being served to be an attested copy and only allows a proper officer (and not an indifferent person) to serve the notice. For commercial establishments, it allows service by either:

1. leaving a copy of the notice for each lessee or occupant at a commercial establishment (instead of just leaving it at the commercial establishment) or
2. using the same method as complaints served in ordinary civil actions using state law's rules of civil process.

Eviction of Tenants and Occupants of Residential Property (§ 19)

By law, in an eviction process, if judgment is entered for the landlord (and after any stay has expired), he or she must ask the court for an order requiring the tenant to move. The landlord gives the order of execution to a state marshal for proper service and if the tenant does not leave by

the date in the notice, the marshal can physically remove the tenant's possessions to a town-designated storage facility (CGS § 47a-42a).

Eviction Notice to Chief Town Executive. Current law requires the marshal to give the town's chief executive 24 hours' notice about the eviction (date, time, and location). But, before doing so, the marshal must use reasonable efforts to locate and notify the defendant about the eviction date and time.

The bill instead requires the marshal to first give the town's chief executive notice about the eviction. After doing so, the marshal must use reasonable efforts, at least 24 hours before the eviction date and time, to locate and notify the defendant about the eviction.

Eviction Execution Form. By law, the Judicial Department must prescribe the eviction execution form, which must be in clear and simple language and in a readable format, and must contain a specified conspicuous notice in large boldface type.

Under current law, the execution form must include:

1. notice that a person who claims to have a right to continue to occupy the premises should immediately contact an attorney and
2. clear instructions on how and where the defendant may reclaim any possessions and personal effects removed and stored according to this law, including a telephone number that may be called to arrange release of the possessions and personal effects.

The bill requires the form to also state that any person who remains at the property after the time of the eviction as listed on the execution may be subject to arrest for 1st degree criminal trespass. (By law, 1st degree criminal trespass is a class A misdemeanor, punishable by a fine up to \$2,000, up to 364 days in prison, or both.)

Execution of Ejectment in Foreclosures (§ 20)

Generally, in a foreclosure action, the plaintiff may demand possession of the property. The court may issue an execution of

ejectment, commanding an officer to eject the person or persons in possession of the property at least five business days after the service date of the execution. The officer must eject the person or persons in possession and may move their possessions and personal effects to the storage place designated by the town's chief executive officer (CGS § 49-22(a)).

Ejectment Notice to the Town's Chief Executive. Under current law, before any removal the marshal must give the town's chief executive 24 hours' notice about the ejectment, but at least five business days before doing so, the state marshal must use reasonable efforts to locate and notify the person or persons about the ejectment (date, time, and possibility of sale).

The bill instead requires the marshal, at least five days before the ejectment, to use reasonable efforts to locate and notify the person or persons about the ejectment (date, time, and possibility of sale). But the marshal must give the town's chief executive notice about the ejectment before the removal.

Ejectment Form. Under current law, the notice about the ejectment must have clear instructions on how and where the person or persons may reclaim any possessions and personal effects removed and stored under this law, including a telephone number they may call to arrange the release of their possessions and personal effects.

The bill requires the judicial branch to prescribe a form for the ejectment notice, in clear and simple language and in readable format, containing, in addition to other notices on the ejectment order, a conspicuous notice, in large boldface type, of the instructions provided under current law (above) and a notice that any person bound by the ejectment order who remains at the property after the time of the removal as listed on the ejectment order may be subject to arrest for 1st degree criminal trespass.

§§ 21 & 22 — STATE MARSHALS' MILEAGE REIMBURSEMENT RATE

Subjects the DAS-based mileage reimbursement rate that officers receive for serving process to adjustments within 30 days after any revisions of the federal GSA mileage reimbursement rate

Under existing law, each officer who serves process must receive, for each mile of travel, the same amount per mile as provided for state employees at the rate set by the Department of Administrative Services (DAS). The bill subjects this rate to adjustments within 30 days after any revision of the federal General Services Administration (GSA) mileage reimbursement rate.

The law, unchanged by the bill, establishes how the miles must be computed for reimbursement in various circumstances. The bill also makes conforming changes on service of process made under applications for civil protection orders.

§ 23 — PROCESS DIRECTED TO A STATE MARSHAL

Makes corresponding changes in the law on how process must be directed to a state marshal to reflect who can use the bill's new electronic format

The bill establishes (1) how process must be delivered to a state marshal depending on who is directing the process and (2) who can use the bill's new electronic format.

By an Attorney-at-Law or Public Agency

Under the bill, an attorney-at-law or public agency must deliver process to a state marshal by either (1) providing the original process printed on paper and personally signed in ink by the issuing authority, along with sufficient copies for the state marshal to effectuate service, except that in matters where the process to be served has been issued by or filed with the Judicial Department before delivery to a state marshal, the original process delivered to the state marshal may be a printed copy of the process as filed with the Judicial Department, or (2) transmitting the process to a state marshal electronically according to the bill's new process described above (see § 13 above).

By Parties Other Than an Attorney-at-Law or Public Agency

Process directed to a state marshal by all other parties including self-represented parties, which are returnable to a court, agency, board, or

tribunal located in the state and established by state law or a special act, generally must be delivered to the state marshal by providing the original process printed on paper and personally signed in ink by the issuing authority, along with sufficient copies for the state marshal to effectuate service. For matters where the process to be served is on file with the Judicial Department before delivery to a state marshal, the original process delivered to the state marshal may be a printed copy of the process as filed with the Judicial Department. Process cannot be transmitted electronically in these cases.

Process From a Court or Public Agency Outside of Connecticut

Under the bill, process directed to a state marshal originating from a court or public agency outside of the state, which is established under a law other than Connecticut law, may be transmitted to a state marshal electronically under the bill's new format (see § 13 above).

State Marshal's Charge for Producing Copies

If sufficient copies of the documents to be served have not been given to a state marshal to effectuate service, the bill allows the state marshal to charge a fee to produce actual copies as needed to complete service of process. The state marshal must charge the fees established under the new electronic format (see § 13), subject to the exclusions, as if the process were transmitted electronically.

§§ 24 & 25 — SUBPOENAS FOR WITNESSES AND COMMENCEMENT OF CIVIL PROCESS

Specifically requires a Superior Court commissioner to sign subpoenas for witnesses and writs for civil actions personally in ink by hand; allows judges, clerks, and authorized employees to do so by hand; authorizes the chief court administrator to prescribe an alternative for subpoenas and writs involving court employees

Subpoenas for Witnesses (§ 24)

Under current law, subpoenas for witnesses must be signed by the clerk of the court or a commissioner of the Superior Court.

The bill specifies that subpoenas for witnesses (1) must be personally signed by a commissioner of the Superior Court in ink by hand or (2) may be signed by the clerk of the court or an authorized court employee

by hand.

The bill further authorizes the chief court administrator to prescribe an alternative way to sign subpoenas for witnesses involving judicial branch employees.

Under existing law, unchanged by the bill, subpoenas for witnesses must be served by an officer, indifferent person or, in any criminal case in which a defendant is represented by a public defender or Division of Public Defender Services assigned counsel, by an investigator of the Division of Public Defender Services.

Commencement of Civil Process (§ 25)

By law, civil actions must begin by serving legal process consisting of a writ of summons or attachment describing the (1) parties, (2) court to which it is returnable, (3) return day, (4) date and place for filing an appearance, and (5) information required by the Office of the Chief Court Administrator. It must be accompanied by the plaintiff's complaint and may be delivered in any judicial district.

Under current law, the writ must be signed by a commissioner of the Superior Court or a judge or clerk of the court to which it is returnable. The bill instead requires a Superior Court commissioner to personally sign the writ in ink by hand. Under the bill, the writ may also be signed by a judge or court clerk by hand. The bill no longer requires that the judge or clerk signing the writ must be from the court to which it is returnable.

The bill further allows (1) an authorized court employee to sign a writ by hand and (2) the chief court administrator to prescribe an alternative way to sign writs involving judicial branch employees.

§ 26 — REPEALER

Repeals an obsolete provision that previously allowed high sheriffs to apply for appointment as a state marshal

The bill repeals an obsolete provision that previously allowed high sheriffs to apply for appointment as a state marshal.

COMMITTEE ACTION

Judiciary Committee

Joint Favorable Substitute

Yea 41 Nay 0 (04/07/2025)