



General Assembly

**Amendment**

January Session, 2025

LCO No. 9089



Offered by:

SEN. GADKAR-WILCOX, 22<sup>nd</sup> Dist.

REP. DATHAN, 142<sup>nd</sup> Dist.

To: Subst. Senate Bill No. 1468

File No. 496

Cal. No. 290

**"AN ACT CONCERNING GOVERNMENT ACCOUNTABILITY  
REGARDING AGENCY PURCHASE CARD USE AND  
REGISTRATION OF HOMEMAKER-COMPANION AGENCIES AND  
TRAINING REQUIREMENTS FOR THEIR EMPLOYEES."**

1 Strike everything after the enacting clause and substitute the  
2 following in lieu thereof:

3 "Section 1. Section 4-98 of the general statutes is repealed and the  
4 following is substituted in lieu thereof (*Effective October 1, 2025*):

5 (a) Except for such emergency purchases as are made by a budgeted  
6 agency under regulations adopted by the Commissioner of  
7 Administrative Services, no budgeted agency or any agent thereof shall  
8 incur any obligation, by order, contract or otherwise, except by the issue  
9 of a purchase order or any other documentation approved by the  
10 Comptroller, necessary to process the transaction transmitted by the  
11 budgeted agency or its agents to the commissioner and the Comptroller,  
12 provided the amount to be charged against the appropriation for a

13 budgeted agency in any year for a purchase order for a current  
14 expenditure shall be the amount anticipated to be spent in such year.  
15 The amount to be charged against the appropriation for any budgeted  
16 agency in any year for a capital expenditure, including an installment  
17 purchase, shall be the state's total cost for such capital expenditure  
18 unless otherwise authorized by the General Assembly or approved by  
19 the Finance Advisory Committee. Upon the receipt of any such  
20 purchase order or any other documentation approved by the  
21 Comptroller necessary to process the transaction, the Comptroller shall  
22 immediately charge the same to the specific appropriation of the  
23 budgeted agency issuing the same and certify on the face of the  
24 purchase order or approve such other documentation that the purchase  
25 is approved and recorded, if the proposed purchase is within the  
26 applicable specific appropriation and the budgeted agency has  
27 unencumbered funds sufficient to defray such expenditure. In  
28 transactions requiring purchase orders, the Comptroller shall promptly  
29 transmit such certified purchase order to the vendor named in the  
30 purchase order.

31 (b) Notwithstanding the provisions of subsection (a) of this section,  
32 the Comptroller may delegate to any budgeted agency the certification  
33 and transmission requirements of purchase orders using authorized  
34 electronic methods, provided such agency transmits the information  
35 contained in such purchase orders to the Comptroller. Upon receipt of  
36 any such electronic transmission, the Comptroller shall immediately  
37 charge the same to the specific appropriation of the budgeted agency  
38 issuing the same and shall electronically certify that the purchase is  
39 approved and recorded, if the proposed purchase is within the  
40 applicable specific appropriation and the budgeted agency has  
41 unencumbered funds sufficient to defray such expenditure. Upon  
42 receipt of the Comptroller's certification, the budgeted agency shall  
43 transmit the purchase order to the vendor named in the purchase order.

44 (c) Notwithstanding the provisions of subsection (a) or (b) of this  
45 section, the Comptroller may allow budgeted agencies to use

46 purchasing cards for purchases not exceeding two hundred fifty  
47 thousand dollars, unless such agency receives written approval from the  
48 Comptroller and the Commissioner of Administrative Services to  
49 exceed such amount. No budgeted agency, or any official, employee or  
50 agent of a budgeted agency, shall incur any obligation using such a card,  
51 except in accordance with the most recent procedures established by the  
52 Comptroller. Any such procedures established on or after October 1,  
53 2025, shall include, but need not be limited to, (1) prescribing which  
54 employees are eligible to use such card and limitations concerning such  
55 use, (2) the types of transactions that are authorized to be charged on  
56 the card, (3) limitations on the amounts authorized to be charged for  
57 travel, meals and entertainment purposes, (4) the timing of submission  
58 of receipts or other reporting concerning the use of such card, (5) a  
59 requirement for the digitization of all such receipts or other reporting in  
60 CORE-CT or other applicable system, (6) the process for agency  
61 approval of reports concerning the use of such card, and (7) specific  
62 remedies for noncompliance. Each budgeted agency shall implement  
63 such procedures, except a budgeted agency may adopt policies that are  
64 more stringent than the requirements of this section or the procedures  
65 adopted thereunder.

66 (d) Each budgeted agency shall appoint an employee to serve as its  
67 purchase card coordinator, who shall be responsible for ensuring the  
68 agency's compliance with the procedures adopted under this section  
69 and such agency shall inform the Comptroller of such appointment.  
70 Such coordinator shall (1) authorize the issuance of purchase cards to an  
71 employee upon the determination by such employee's supervisor that  
72 such employee should have such authorization, (2) review receipts or  
73 other documentation of transactions made using the card by agency  
74 employees and ensure such receipts or documentation are entered into  
75 CORE-CT or other applicable system, (3) establish, in accordance with  
76 procedures of the Comptroller, dollar limits for the use of such card by  
77 agency employees, and (4) deauthorize any employee from using the  
78 card who is not providing receipts or other documentation of  
79 transactions within the time period established by the agency

80 procedures or who is otherwise not complying with the procedures.

81 (e) Not later than August 1, 2026, and annually thereafter, each  
82 budgeted agency that paid for an expense using a purchasing card  
83 during the immediately preceding fiscal year shall report to the  
84 Comptroller, on a form prescribed by the Comptroller, concerning its  
85 usage of such cards during the preceding fiscal year, and any  
86 enforcement of violations of the policies of this section.

87 Sec. 2. Section 20-670 of the general statutes is repealed and the  
88 following is substituted in lieu thereof (*Effective October 1, 2025*):

89 As used in sections 20-670 to 20-682, inclusive, and section 3 of this  
90 act:

91 (1) "Certificate" means a certificate of registration issued under  
92 section 20-672, as amended by this act.

93 (2) "Commissioner" means the Commissioner of Consumer  
94 Protection or any person designated by the commissioner to administer  
95 and enforce the provisions of sections [20-670] 20-671 to 20-682,  
96 inclusive.

97 (3) "Companion services" means nonmedical, basic supervision  
98 services to ensure the safety and well-being of a person in the person's  
99 home.

100 (4) "Covenant not to compete" means any agreement or contract that  
101 restricts the right of an individual to provide companion services, home  
102 health services or homemaker services (A) in any geographic area of the  
103 state for any period of time, or (B) to a specific individual.

104 (5) "Comprehensive background check" means a background  
105 investigation of a prospective employee performed by a homemaker-  
106 companion agency, that includes (A) a review of any application  
107 materials prepared or requested by the homemaker-companion agency  
108 and completed by the prospective employee, (B) an in-person or video-

109 conference interview of the prospective employee, (C) verification of the  
110 prospective employee's Social Security number, (D) if the prospective  
111 employee has applied for a position within the homemaker-companion  
112 agency that requires licensure on the part of such prospective employee,  
113 verification that the required license is in good standing, (E) a check of  
114 the registry established and maintained pursuant to section 54-257, (F)  
115 a local and national criminal background check of criminal matters of  
116 public record based on the prospective employee's name and date of  
117 birth that includes a search of a multistate and multijurisdiction criminal  
118 record locator or other similar commercial nationwide database with  
119 validation, and a search of the United States Department of Justice  
120 National Sex Offender Public Website, conducted by a third-party  
121 consumer reporting agency or background screening company that is  
122 accredited by the Professional Background Screening Association and  
123 in compliance with the federal Fair Credit Reporting Act, (G) if the  
124 prospective employee has resided in this state for less than three years  
125 prior to the date of such prospective employee's application with the  
126 homemaker-companion agency, a review of criminal conviction  
127 information from the state or states where such prospective employee  
128 resided during such three-year period, and (H) a review of any other  
129 information that the homemaker-companion agency deems necessary in  
130 order to evaluate the suitability of the prospective employee for the  
131 position.

132 (6) "Employee" means any person employed by, or who enters into a  
133 contract to perform services for, a homemaker-companion agency,  
134 including, but not limited to, pool employees, temporary employees  
135 and persons the homemaker-companion agency treats as independent  
136 contractors.

137 (7) (A) "Homemaker-companion agency" means any (i) public or  
138 private organization that employs one or more persons and is engaged  
139 in the business of providing companion services or homemaker  
140 services, or (ii) registry.

141 (B) "Homemaker-companion agency" does not include (i) a home

142 health care agency, as defined in subsection (d) of section 19a-490, or (ii)  
143 a home health aide agency, as defined in subsection (e) of section 19a-  
144 490.

145 (8) "Homemaker services" means nonmedical and supportive  
146 services, including verbal medication reminders, assistance with  
147 cooking, household cleaning, laundry, personal hygiene and other  
148 household chores, that ensure a healthy and safe environment for a  
149 person in the person's home.

150 (9) "Immediate family member" means a child by adoption, blood or  
151 marriage or a grandchild, grandparent, parent, sibling or spouse.

152 (10) "Personal hygiene" includes bathing an individual using a  
153 sponge, tub or shower; shampooing an individual in a sink, tub or bed;  
154 nail and skin care; oral hygiene; grooming, dressing, toileting and  
155 elimination.

156 [(10)] (11) "Registry" means any person or entity engaged in the  
157 business of supplying or referring an individual to, or placing an  
158 individual with, a consumer for the purpose of enabling the individual  
159 to provide to the consumer companion services or homemaker services,  
160 provided such individual is (A) directly compensated, in whole or in  
161 part, by the consumer, or (B) considered, referred to or treated by such  
162 person or entity as an independent contractor.

163 [(11)] (12) "Service plan" means a written document, provided by a  
164 homemaker-companion agency to a person utilizing companion  
165 services or homemaker services provided by such agency, that specifies  
166 the anticipated duration, frequency, scope and type of the companion  
167 services or homemaker services that are to be provided by such agency  
168 for the benefit of such person.

169 Sec. 3. (NEW) (*Effective October 1, 2025*) (a) Not later than January 1,  
170 2027, the Commissioner of Consumer Protection, in consultation with  
171 the Commissioner of Public Health, shall develop and provide  
172 homemaker-companion agencies with a list of approved homemaker-

173 companion agency employee training programs appropriate for use by  
174 homemaker-companion agencies providing mandatory employee  
175 training pursuant to the provisions of subsection (b) of this section. The  
176 list of approved homemaker-companion agency employee training  
177 programs shall be limited to programs concerning (1) communication,  
178 (2) maintenance of a clean and safe environment, including, but not  
179 limited to, best practices relating to dressing, bathing and toileting  
180 assistance, (3) identification and reporting of abuse and neglect, (4)  
181 providing nonmedical services to a person with Alzheimer's disease or  
182 dementia, (5) identifying and reporting changes in a homemaker-  
183 companion agency's client's condition and service needs, and (6) the  
184 delineation between medical and nonmedical care.

185 (b) (1) On and after July 1, 2027, any homemaker-companion agency  
186 that employs five or more employees who perform or may perform  
187 homemaker services or companion services shall require any such  
188 employees employed prior to July 1, 2027, to complete at least four of  
189 the training programs described in subsection (a) of this section, except  
190 an employee of a homemaker-companion agency shall not be required  
191 to complete any additional training programs if such individual leaves  
192 such employee's position with the homemaker-companion agency but  
193 resumes employment with such agency within one year of the date of  
194 departure from employment.

195 (2) Except as provided in subdivision (1) of this subsection, each  
196 homemaker-companion agency shall provide or facilitate not less than  
197 eight hours of initial training comprised of at least four of the programs  
198 on the list of approved homemaker-companion agency employee  
199 training programs developed pursuant to subsection (a) of this section  
200 to each employee hired on or after July 1, 2027, not later than ninety days  
201 after such employee begins employment with the agency.

202 (3) The homemaker-companion agency shall pay the employee for  
203 the time such employee spends attending the required training  
204 programs, which pay shall be at a rate commensurate with the salary or  
205 hourly wage paid to such employee for providing homemaker services

206 or companion services. The homemaker-companion agency shall also  
207 pay for any costs associated with the training programs for such  
208 agency's employees.

209 (c) Upon completion of the training programs, each homemaker-  
210 companion agency and employee shall attest, in a form and manner  
211 prescribed by the Commissioner of Consumer Protection, that the  
212 employee completed the trainings required under subsection (b) of this  
213 section. Such form shall include the name of the homemaker-companion  
214 agency and the training programs completed by each employee.

215 (d) Each homemaker-companion agency, and each person in charge,  
216 or having custody, of the attestations required under subsection (c) of  
217 this section, shall maintain the attestations and all other documents  
218 required pursuant to this section in an auditable format for the current  
219 taxable year and the three preceding taxable years. Upon request, the  
220 homemaker-companion agency shall make such documents  
221 immediately available for inspection and copying by the commissioner,  
222 and shall produce copies of such documents to the commissioner or the  
223 commissioner's authorized representative within two business days of  
224 such request. Such documents shall be provided to the commissioner in  
225 electronic format, unless not commercially practical.

226 (e) Not later than January 1, 2028, and annually thereafter upon  
227 registration renewal, each homemaker-companion agency shall submit  
228 to the Department of Consumer Protection, in a form and manner  
229 prescribed by the commissioner, an attestation that such homemaker-  
230 companion agency is in compliance with the training requirements of  
231 this section. A homemaker-companion agency shall maintain a list of  
232 training programs used by such homemaker-companion agency,  
233 including content summaries of such programs, and shall maintain a  
234 paper or electronic copy of all forms relating to employees employed by  
235 the agency that are required pursuant to this section.

236 Sec. 4. Subsection (b) of section 20-672 of the general statutes is  
237 repealed and the following is substituted in lieu thereof (*Effective October*



238 1, 2025):

239 (b) Each application for a certificate of registration as a homemaker-  
240 companion agency shall be accompanied by a fee of [three] four  
241 hundred [seventy-five] fifty dollars."

This act shall take effect as follows and shall amend the following sections:

Section 1	<i>October 1, 2025</i>	4-98
Sec. 2	<i>October 1, 2025</i>	20-670
Sec. 3	<i>October 1, 2025</i>	New section
Sec. 4	<i>October 1, 2025</i>	20-672(b)