

STATE OF CONNECTICUT

DEPARTMENT OF REVENUE SERVICES



James Tracy Legislative Management 300 Capital Ave. Hartford, CT 06106

Dear Colleague:

I am pleased to provide your agency with a Connecticut State Agency Tax Exemption Number. This certificate issued by the Department of Revenue Services (DRS) will serve as evidence that your agency is exempt from Connecticut sales and use taxes on the purchase or lease of tangible personal property and services, except for meals and lodging. Qualifying state agencies still must get advance DRS approval for sales and use tax exemptions for meals and lodging.

Tax Exemption Numbers are issued only to Connecticut state agencies. DRS does not assign tax exempt numbers to agencies of the United States government or to municipalities or their agencies.

DRS issues Tax Exemption Numbers to state government agencies to verify the agency's tax-exempt status when making purchases. Use your Tax Exemption Number when completing **CERT-134**, *Exempt Purchases* by *Qualifying Governmental Agencies*.

For information on the Tax Exemption Number policy, please see **Policy Statement 2006(4)**, *Tax Exemption Purchases by Connecticut State Agencies*, on the DRS web site at **www.ct.gov/DRS** or call the DRS Taxpayer Services Division at 860-297-5962. As always, I welcome your comments and suggestions. Feel free to e-mail DRS at drs@po.state.ct.us

Sincerely,

Pam Law, Commissioner

